

TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

Clerk. Mrs S.J. Moth

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3rd May 2012

DRAFT Minutes of a Meeting of the Tintagel Parish Council held on Wednesday 2nd May 2012

Present: Cllrs. Wickett, Flower, Hodge, Dyer, Dangar, Dorman, Bull, Smith, Roberts & Brooks
3 members of the public were present

Declarations of Personal and Prejudicial Interest

Cllr. Bull declared a Personal Interest in Planning Application PA/03435

Cllr. Wickett declared a Personal Interest in the Application for a grant for grass cutting from Tintagel Parochial Church Council

Invitation to members of the public to speak prior to meeting regarding items on the Agenda (10 minutes allowed for this item)

Mr. Turner of Trethevy asked if there had been any decision on the planning application for steps on to the road at Excalibur, Trethevy. The Clerk advised that she was not aware that any decision had been made.

Alex Page, English Heritage – Report on Winter closure of Tintagel Castle

Mr. Page attended to update members on the winter weekday closures at the Castle. He advised members of the savings of 32% nationally that had to be made and this had been successful so far. This entailed not only closures to sites but also restructuring of staff at all levels. A Marketing Manager has been appointed for Tintagel and Pendennis Castles. Councillors asked questions about the closures and felt that the profits derived from full summer opening should be used to offset full winter opening. Mr. Page confirmed that Matt Ward will work closely with the Visitor Centre when it is re-opened.

The Chairman opened the meeting at 7.25 p.m.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN

Election of Chairman.

It was proposed by Cllr. Flower, seconded by Cllr. Hodge and RESOLVED that Cllr. Wickett stand as Chairman for the coming year. On a vote taken the matter was approved unanimously

Cllr. Wickett took the Chair

It was proposed by Cllr. Dyer, seconded by Cllr. Dangar and RESOLVED that Cllr. Flower stand as Vice-Chairman for the coming year. On a vote taken the matter was approved unanimously.

Election of:

Playing fields Representative – unfortunately Playing Fields Committee meetings are held on the same evening as the Parish council. Clerk to write to see if there is any proposal to change the night for meetings. It was proposed by Cllr. Hodge, seconded by Cllr. Smith and RESOLVED that Cllr. Roberts stand as representative to the Playing Fields Committee should a time arise when the meetings do not clash.

C.A.L.C. representative – It was agreed to elect representatives to attend as and when necessary. Discussion took place of the importance of sending a representative to all possible relevant meetings. There may be a need to draw up a rota for every councillor to attend in turn if necessary. Consideration may also need to be given to Portfolios of Responsibility due to the increasing workload.

Cllr. Smith asked that travelling expenses be considered due to the increasing workload and meetings to attend. Clerk to make enquiries regarding this.

The Clerk added at this point that the recent advertisement for Co-option to the Parish Council had brought no applications.

Christmas Lighting Committee Representative – It was proposed by Cllr. Dorman, seconded by Cllr. Dyer and RESOLVED that Cllr. Smith continue as the representative to the Christmas Lighting Committee. On a vote taken the matter was approved unanimously

Consideration of Portfolios of Responsibility and Representative to any other Committees or Organisations
Discussed above.

Declarations of Personal and Prejudicial Interest

No further declarations.

Minutes of the previous meeting 4th April and Matters Arising

Pg. 1302 – Cllrs. Hodge and Bull asked if there was any further news on the Old School Room. Agreed that Clerk should write to the Diocese again and the Bishop to ask that urgent action be taken to rectify the very poor condition of the building. Cllr. Brown was asked to find out if Cornwall Council have a policy to force owners to take action to bring derelict buildings back into a good state of repair.

PA12/02830 – The Clerk has received an email from a local resident about the speed of traffic in Trethevy and the safety of users of the steps should the application be approved. Clerk to forward the email to the Planning and Highways Departments for their consideration.

Pg 1304 – North Cornwall Group of Councils next meeting on 13th June, questions can be asked to put to a planning representative. If any members have any questions they should forward them to the Clerk a.s.a.p.

Cllr. Dyer to confirm with the Clerk whether she is able to attend the event in Bodmin on the 26th May.

It was proposed by Cllr. Dyer, seconded by Cllr. Hodge and RESOLVED that the Minutes of the Meeting held on the 4th April 2012 be approved as a true record of the meeting and be duly signed.

REPORTS

Police – report from PC O'Toole & “Authority Matters” Newsletter - noted.

CCC C/Cllr. Brown had nothing to report. He did encourage members to put questions to the Police next week at the Annual Public Parish Meeting about local drug problems.

He advised that the next Community Network Meeting will be open to the public to attend.

Cllr Dangar raised queries about the state of the road at Waterpit Down. Problems were also noted above Collans Cross, near the Davidstow Moor turning, and in Camelford near the Bowood turning where the road is breaking away.

Christmas Lighting Committee Cllr. Smith had nothing to report. Sue to find out from Committee about a convenient date for a meeting with parish councillors.

North Cornwall Group of Councils, 13th March 2012 – Cllr. Roberts report was read out by the Clerk.

Cornwall Council Service Delivery Workshop 21st March 2012 – Cllr. Roberts report was read out by the Clerk.

PLANNING APPLICATIONS

PA12/02964 Mr. & Mrs. Robinson, Glenhaven, Trewarmett, Tintagel
Conversion of garage into annexe accommodation, conversion of loft into bedroom/study to include dormers and roof windows and garden implement/chair store

It was proposed by Cllr, Smith, seconded by Cllr. Brooks and RESOLVED that no objections be raised to this application. One abstention. Nine votes in favour. Carried.

PA12/03435 P. Deacon, 15 Merlins Way, Tintagel
Construction of single storey rear extension (demolition of existing conservatory)

It was proposed by Cllr, Smith, seconded by Cllr. Brooks and RESOLVED that no objections be raised to this application. On a vote taken the resolution was approved unanimously.

AGENDA ITEMS

National Trust – Proposed management Plans for Glebe Cliff, Tintagel

The Clerk read out a letter received from Ian Kemp of the National Trust advising that there was not enough support for the current proposals to go ahead. Action did need to be taken however and further proposals would be brought to the Parish council in due course. Clerk to respond to ask that Parish Council be considered as soon as further proposals are available.

Tintagel Visitor Centre

- **Correspondence received** – The Clerk outlined correspondence received from Mr. Sherrard and Mr. Goward. The Parish Council was grateful for the assistance offered by Mr. Sherrard.
- **Update on purchase of Centre** – the final details are being agreed on the Contract and completion is anticipated very soon.
- **Formation of Committee for the operation of the Visitor Centre** – A good response has been received from people offering to volunteer at the Centre. It was proposed by Cllr. Wickett, seconded by Cllr. Flower and RESOLVED that the Tintagel Visitor Centre Committee be composed of Cllrs. Hodge, Dangar, Dyer and Roberts and that the Committee should co-opt members of the public as needed. On a vote taken the resolution was approved unanimously.

Parish Insurance – Quotations for insurance including that for Tintagel Visitor Centre

- The Clerk outlined details of the renewal figure from the current insurers along with their quotation for covering the Visitor Centre and details of quotations received from Came and Company, Parish Council insurers for both Parish Insurance and that for the Visitor Centre. It was proposed by Cllr. Smith, seconded by Cllr. Flower and RESOLVED that the quotation from Came and Company be accepted and that the premium be paid immediately on completion of the purchase of the Visitor Centre or 1st June 2012 whichever came first. On a vote taken the resolution was approved unanimously.

Cllr. Hodge offered his apologies and left the meeting at this point (9.00 p.m.)

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Lloyds Bank PLC – Deletion/addition of signatories to Parish Council accounts

The Clerk confirmed that the signatories on the account had been brought up to date.

Public Convenience Review

Further to the letter sent to Cllr. Steve Double, Portfolio Holder, Cornwall Council a request had been received to meet with the Parish Council. The Clerk is confirming date and venue and will advise members accordingly. Agreed that Cllrs. Wickett, Dangar, Smith and Flower would attend along with the Clerk.

Her Majesty the Queen's Diamond Jubilee, June 2012

The clerk advised that plans for the celebrations are coming along nicely. A time for the lighting of the beacon has been received today (subject to approval for its siting). Lighting time to be 10.15 p.m. Cllrs. Smith, Brooks, Roberts offered to help with marshaling at the event.

Cllr. Bull showed members a congratulatory card that she has designed to send to the Queen on behalf of the Parish.

Parish Seat, Trenale Lane

Councillors had inspected at the seat and it was agreed that the Clerk would arrange for the handyman to cut some steps into the bank.

CORRESPONDENCE

Tintagel Parochial Church Council – Request for grant towards grass cutting

Cllr. Wicket declared an interest in this item. Cllr. Flower took the Chair.

It was proposed by Cllr. Dorman, seconded by Cllr. Smith that a grant of £2000 be made. Cllr. Dangar proposed an amendment that a grant of £2050 be made, seconded by Cllr. Dyer. Four votes in favour of the amendment, four votes against, two abstentions. The Chairman gave the casting vote that a grant of £2050 be made. A vote for the substantive motion, giving four in favour, four against, two abstentions. The Chairman gave a casting vote in favour and this became the substantive motion that a grant of £2050.00 be made.

Cornwall Council

- Planning Future Cornwall – Example Document – Neighbourhood Development Plan (copied to members prior to last month's meeting) –to be discussed at a later date.
- Leader message to members 5.4.12 & 20.4.12 (copy circulated to members) – noted.
- Review of Polling Districts and Polling Places – noted.
- Local Maintenance Partnership – Offer of Grant 2012/13 – agreed that the grant be accepted.
- Draft Code of Conduct for consultation (copy circulated to members) – noted.

Cornwall Association of Local Councils

- Localism Act – Future of the Code of Conduct – noted.
- The Week Issue 11 (copy circulated to members) – noted.

Cornwall Rural Community Council – Affordable Housing Survey (copy circulated to members)

(note – this is not the Housing Needs Survey carried out by Cornwall Council) – noted.

FOR INFORMATION

Reminder - Annual Public Parish Meeting next Wednesday, 9th May 2012 – noted.

ACCOUNTS PAYABLE

It was proposed by Cllr. Flower, seconded by Cllr. Dyer and RESOLVED that the accounts be approved and the cheques be signed. On a vote taken the resolution was approved unanimously.

DATE AND TIME OF NEXT MEETING

Members were reminded again of the Annual Public Parish Meeting next week and the date for the next full Parish Council meeting would be on the 6th June 2012.

There being no further business, the Chairman closed the meeting at 9.40 p.m.

Chairman

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