

TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

Clerk. Mrs S.J. Moth

Lincoln House,
Treven,
Tintagel,
Cornwall.
PL340DT

Phone: 01840 770022

E-mail : tintagelpc@btinternet.com

5th December 2013

DRAFT Minutes of the Meeting of Tintagel Parish Council held on Wednesday 4TH December 2013

Present: Cllrs. Wickett, Flower, Spurdens, Dyer, Hodge, Dorman, Roberts, Brooks, Hockerday, Lewis & Goward

2 members of the public were present

Declarations of Interest

Cllr. Wickett declared an interest in the following items:-

PA13/10142 and the letter from Trewarmett Methodist Cemetery request for donation.

Invitation to members of the public to speak prior to meeting regarding items on the Agenda (10 minutes allowed for this item)

Mr. Roberts of Greys Retreat, Delabole spoke to ask for the Council's support of his planning application.

Minutes of the previous meeting 6th & 27th November 2013 and Matters Arising

The date would be amended on the Minutes for 6.11.13.

Page 1409 – It was proposed by Cllr. Hodge, seconded by Cllr. Dorman and RESOLVED that the Clerk and possibly Cllr. Hockerday meet with AS Parking of Newquay to enforce parking restrictions at the Social Hall, Tintagel. All in favour.

It was proposed by Cllr. Dorman, seconded by Cllr. Hodge and resolved that the Minutes be signed as a true record of the meeting. All in favour.

Minutes of 27.11.13 – These Minutes would need to be referred to the next meeting as although the Draft Minutes had been emailed to councillors many had not printed them. Cllr. Goward felt that a sum of money should be transferred to the deposit account. Clerk to arrange.

Clerk advised that a letter had been received from Cornwall Council advising of the Grant of £8513.53 under the Council Tax Support Scheme. Noted.

REPORTS

Police – no report

CCC C/Cllr. Brown had nothing to report. Cllr. Flower asked when the potholes could be filled at Tregatta. Cllr. Dyer expressed her disappointment about the recent appoint of the new CEO from outside the County. Cllr. Wickett asked for Cllr. Brown's support at a meeting with the grass cutting department of Cornwall Council to be arranged in the new year, and also regarding the Affordable Housing planning application that it be called to a Committee decision.

Christmas Lighting Committee - Cllr. Wickett reminded those present of the upcoming event on the 14.12.13.

The Clerk felt that some suitable storage boxes should be obtained to make storage and moving of the lights easier. It was proposed by Cllr. Dyer, seconded by Cllr. Brooks and resolved that 8 boxes be purchased using the Nectar points. All in favour.

PLANNING APPLICATIONS

PA13/08390 Mr. Simon Roberts, Greys Retreat, Delabole
Construction of a new 3 bed house (including demolition of poorly maintained dwelling, barn and outbuildings)

It was proposed by Cllr. Hodge, seconded by Cllr. Dyer and RESOLVED that no comment be made on this application. One abstention, remainder in favour.

Cllr. Wickett left the room during discussion of the following item and Cllr. Hodge took the Chair.

PA13/10142 Mr. & Mrs. Athey, Chy an Trese, Back Lane, Bossiney, Tintagel
Proposed single storey extension and alterations

It was proposed by Cllr. Brooks, seconded by Cllr. Goward and RESOLVED that no objection be raised to this application. All in favour.

Also to consider any other applications received since the Agenda was published.

No further applications received.

AGENDA ITEMS

Neighbourhood Planning – to consider the preparation of a Plan - Feedback from Community Network Panel Special Meeting held on 22.10.13, meeting with Mr. K. Snelling 21.11.13 and visit to presentation at Rock 25.11.13

This item had been discussed in detail at the meeting held on the 27.11.13. The Clerk would prepare a simple draft letter and questionnaire to be circulated to all members by email for comment with a view to getting it printed before Christmas and posted out around the 6th January.

Tintagel Visitor Centre –

- **To consider the purchase of new external noticeboard for accommodation and business advertisements** – It was proposed by Cllr. Flower, seconded by Cllr. Spurdens and RESOLVED that the Working Party for the Centre be given authority to purchase a suitable noticeboard. All in favour.

- **To update on advertising and production of Tintagel Guide 2014** – the Clerk advised that she had received the first draft of the guide. It was agreed that a short meeting would be held at the Visitor Centre on Monday 9th December to bring together text needed to fill in the additional pages to take account of increased advertising. At the same time, any changes to the Tintagel – A Visitor Guide would be discussed.

Tintagel Visitor Centre Public Conveniences

- **to consider provision of hand drier to the disabled convenience** – it was proposed by Cllr. Hockerday, seconded by Cllr. Spurdens and RESOLVED that the 2kw hand drier at £112 + VAT be ordered from Bunzl. All in favour. Cllr. Spurdens felt that electrical testing was due, and that a sensor be considered for the disabled toilet. It was proposed by Cllr. Dorman, seconded by Cllr. Dyer and RESOLVED that Cllr. Spurdens obtain quotes from Messrs. Lowe, Vare & Jones for this work. All in favour.
- **to consider changes to locks following complaints of feeding of animals in and around the area** – It was proposed by Cllr. Dorman, seconded by Cllr. Flower and RESOLVED that Cllr. Spurdens change the locks as necessary and also arrange to obtain prices for repairs to the door panel from Messrs. Cook & Rush. All in favour.

Public Conveniences at Bossiney & Tintagel Visitor Centre – to consider any remedial work necessary

Any work necessary would be considered in the New Year.

Tintagel Parish/Visitor Centre Website – Update on progress and requests for information for site

The clerk advised that the website was progressing and she would be meeting with Dave of Seadog IT on Monday 9th at 10.00 a.m. – 10.30 a.m. at TVC. It was agreed that Cllrs. Hockerday, Lewis and Roberts would also attend to see progress. Reminders were given to those who had not yet provided information for their profiles.

Trevena Square – to consider any work necessary to the Boardwalk

This item would be discussed at the next meeting.

To consider vacancy for position of Parish Handyman

The clerk would prepare a Draft Job Description based on the small piece in the newsletter and circulate by email for comment. It was proposed by Cllr. Goward, seconded by Cllr. Dyer and RESOLVED that an advertisement be placed in the North Cornwall Advertiser. All in favour. The clerk advised that two enquiries had been received to date following the small article in the newsletter.

CORRESPONDENCE

Cllr. Wickett left the room during discussion of the following item and Cllr. Hodge took the Chair.

Trewarmett Graveyard Committee – Request for grant towards grass cutting and upkeep

It was proposed by Cllr. Brooks, seconded by Cllr. Dorman and RESOLVED that a grant of £450.00 be made. One abstention, remainder in favour.

Cornwall Association of Local Councils – Information regarding changes to Standing Orders

The Clerk would email a link to all councillors for further consideration at the January meeting.

FOR INFORMATION

Cornwall Councillor Community Grant Scheme – Confirmation of grant towards Parish/Visitor Centre Website

Grant of £500 received – noted.

ACCOUNTS PAYABLE

It was proposed by Cllr. Dorman, seconded by Cllr. Spurdens and resolved that the cheques be signed. All in favour.

DATE AND TIME OF NEXT MEETING

The next meeting would be held on Wednesday 8th January 2014.

There being no further business, the Chairman closed the meeting at 9.20 p.m.