

TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

Clerk. Mrs S.J. Moth

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4TH July 2013

DRAFT Minutes of the Meeting of Tintagel Parish Council
held on Wednesday 3rd July 2013

Present: Cllrs. Wickett, Flower , Dorman, Spurdens, Roberts, Dyer, Hodge, Brooks & Goward
5 members of the public were present

Declarations of Interest

Cllr. Spurdens declared an interest in Planning Application PA13/04267 being a near neighbour

Cllr. Dyer declared an interest in Planning Application PA13/04831 as her husband has worked for the applicant in the past

**Invitation to members of the public to speak prior to meeting regarding items on the Agenda
(10 minutes allowed for this item)**

Mrs. Tapper spoke regarding her planning application and asked for the Parish Council's support. She advised that a neighbour had objected on the issue of parking. Cllr. Hodge asked about the proposed size of the property and Mrs. Tapper advised that this was to allow for wheelchairs and hoists.

Mr. Toye spoke about the minutes for the June meeting. The Chairman explained the difference between the Annual Public Parish Meeting and the Parish Council Meeting. He also asked that he and Ms. Lewis meet with members of the Parish Council to discuss the public conveniences. The Chairman would arrange this.

The owner of Primrose Cottage spoke about the possibility of including vouchers in the next Tintagel Guide. This would be considered.

Minutes of the previous meeting 5th June 2013 and Staffing Committee 5th June 2013 and Matters Arising

Staffing Committee – 5th June – It was proposed by Cllr. Flower, seconded by Cllr. Dorman and RESOLVED that the Minutes be signed as a true record of the meeting. All in favour.

Minutes 5th June 2013 –

Pg. 1383 – The Clerk outlined an on-going list of problems which had been reported to Cornwall Council and not addressed. Cllr. Spurdens had walked a couple of paths where problems had been reported. He also confirmed there is a "Public Footpath" sign to Rocky Valley but no mention of Rocky Valley. Cllr. Brown would try to fund.

Regarding seagull proof sacks the Clerk had been in contact with Cornwall Council the previous week as there were many places in the parish where refuse is left out in black bags. She would forward a copy of her email to Cllr. Brown.

Cllr. Dorman asked that a letter be sent to Joanne Bull to thank her for the cake for the one year celebration of the Visitor Centre. The Clerk would arrange.

It was proposed by Cllr. Hodge, seconded by Cllr. Dorman and RESOLVED that the next newsletter be in colour with a feature on the first year of the Centre. All in favour.

Cllr. Wickett thanked the volunteers who are cleaning the public conveniences at the Visitor Centre. Many people come into the Centre to comment on how clean they are kept.

Pg. 1385 The Clerk had clarified the "self-employed" status for the handyman with Nash and Co. As all his equipment is his own, RTI does not apply. Cllr. Goward did not agree and said he had found different advice on the HMRC website. Clerk to clarify.

It was proposed by Cllr. Spurdens, seconded by Cllr. Dorman and RESOLVED that the Minutes be signed as a true record of the meeting. All in favour.

REPORTS

Police PC Ed Burrows attended. He reported there were no serious crimes and he was trying to patrol the area during the day and when he was on a night shift.

CCC C/Cllr. Brown spoke about signage at Rocky Valley. He would have some funding from the community chest and hoped to be able to allocate some to a sign. He had hoped to obtain a "No overnight parking" sign to deter this following complaints of people using the layby as a toilet. He had not yet been successful.

Cllr. Spurdens asked about planning enforcement particularly regarding the Pasty Shack. The Chairman read out the response received from the Planning Department and Cllr. Brown would try and clarify this matter.

Christmas Lighting Committee - no report

PLANNING APPLICATIONS

PA13/04267 **Mr. Lee Sharpe, Kays Mews, Fore Street, Tintagel**
Demolition of existing buildings, infilling of swimming pool and erection of two single blocks of 5 domestic garages (resubmission of application PA13/00070 dated 13..3.13)

Cllrs. Dyer and Dorman felt there were too many garages,

Cllr. Goward proposed no objection to the application, seconded by Cllr. Roberts.

Cllr. Dyer proposed an amendment that the Parish Council raises an objection based on the amount of traffic that would be using the narrow entrance onto Fore Street. Seconded by Cllr. Dorman. 3 votes in favour, two abstentions, three votes against. Cllr. Wickett casting vote that the Parish Council object to the application.

Substantive motion that an objection be raised. 3 votes for, 3 votes against, two abstentions, casting vote by the Chairman that the objection be made.

PA13/04831 **Mr. & Mrs. C. Tapper, Little Bluff, Treknow, Tintagel**
Proposed replacement dwelling

Cllr. Hodge had concerns about the size of the proposal and car parking concerns.

Cllr. Flower proposed no comment be made, seconded by Cllr. Spurdens. Cllr. Hodge proposed an amendment that an objection be raised regarding the size of the proposal and car parking issues. There was no seconder. A vote on the original proposal that no comment be made gave 4 votes in favour, one against, 3 abstentions. Carried.

Also to consider any other applications received since the Agenda was published.

PA13/05583

Mr. Robert Snell, 3 Atlantic Way, Tintagel

Extension to front of garage with new pitched tiled roof and provision of utility/store at rear of existing garage and new personal external door.

It was proposed by Cllr. Goward, seconded by Cllr. Brooks and RESOLVED that no objection be made to this application. All in favour.

AGENDA ITEMS

Public Convenience Review:-

- **Progress on re-opening/purchase of conveniences at Bossiney** – Cllr. Wickett reported that work is going well to refurbish the conveniences.
- **To consider signature of Transfer Document for purchase of conveniences at Bossiney** – it was proposed by Cllr. Spurdens, seconded by Cllr. Dyer and RESOLVED that the Chairman sign the transfer document for the acquisition of the conveniences and the Clerk would get the £1 cheque signed by two councillors when necessary. All in favour.
- **Concern from a local resident regarding unhygienic use of layby at bottom of Bossiney Hill** – this had been discussed with Cllr. Brown. It was also hoped this problem would be alleviated by the imminent re-opening of the toilets at Bossiney.
- **To consider provision of signs at Visitor Centre re alternative public convenience location** – Cllr. Wickett suggested a sign on the TVC public conveniences to advise of alternative ones at Trevena Square when TVC ones closed. In the interim Clerk to make a laminated, possibly Perspex covered sign advising “When these toilets are closed, alternative facilities can be found in Trevena Square” Cllr. Goward felt that Cornwall Council should display their opening times. Clerk to write and request this.
- **To update on progress with cleaning/maintenance of public conveniences at Tintagel Visitor Centre** – Cllr. Wickett gave his thanks to the volunteers. Cllr. Goward felt the closing times were too early. Cllr. Wickett advised that a notice would be displayed and we should be grateful to the volunteer cleaners. He also noted that if the National Trust had purchased the building the toilets would be closed by now. Cllr. Goward proposed that the opening times should be extended. There was no seconder for this proposal. Cllr. Spurdens proposed the TVC toilets be kept open later during carnival week when there were events in the village. He would lock up. Seconded by Cllr. Dorman. All in favour.

Tintagel Visitor Centre

- **To discuss and update on complaint raised at Annual Public Parish Meeting re feeding of animals** – this matter has been passed to the Environmental Health Department of Cornwall Council.
- **To consider provision of plants/shrubs to garden areas** – the Chairman suggested some plants and shrubs to the area outside the Visitor Centre. It was proposed by Cllr. Hodge, seconded by Cllr. Spurdens and resolved that some shrubs and mulch be purchased to be planted by the handyman. Cllr. Wickett to liaise with Clerk re plants and ordering.
- **To update on discussion at recent Working Group re Advertising 2014** – it was agreed to hold a Parish Council meeting on Monday 15th July 2013 at 6.30 p.m. to discuss this matter.

To consider and accept the Annual Accounts – 2012/13

The Chairman advised that as comments on the accounts had been received from Cllr. Goward the previous day that this matter would be referred to the next meeting. The clerk had been in contact with Mr. Sherbird who would provide explanations for the differences between the Income and Expenditure and the Receipts and Payments and would give a copy of Mr. Goward's comments to each councillor with the draft minutes.

To consider the provision of a Parish Website

Cllr. Flower declared an interest in this matter.

Cllr. Wickett had looked at those produced by Seadogit and was very impressed. Cllr. Goward had looked at some other websites not by Seadogit which were good, some which were bad. Cllr. Roberts had looked at some. Possibly

approach Cllr. Brown re a donation from the Community Chest. Cllr. Roberts suggested we look at parishcouncilwebsite.net. The clerk outlined the estimate provided by Seadogit. Matter to be discussed further on 15.7.13 by when it was hoped all councillors would have had a look at some other websites.

CORRESPONDENCE

Cornwall Council:

- **Camelford Community Network Panel Meeting 10.9.13** – Cllrs. Dyer and Roberts hoped to attend the meeting.
- **New Venues and dates for Code of Conduct Training** – noted.

ACCOUNTS PAYABLE

It was proposed by Cllr. Hodge and seconded by Cllr. Dorman that the cheques be signed. One abstention, remainder in favour.

DATE AND TIME OF NEXT MEETING

There would be an Extraordinary meeting on the 15.7.13 as discussed with the next full Parish Council meeting being held on the 4th September 2013. The Clerk would arrange any meetings as necessary in late July/early August to deal with planning applications as and when they are received.

There being no further business, the Chairman closed the meeting at 9.00 p.m.