

TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

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7th September 2018

Minutes of the meeting of Tintagel Parish Council **Wednesday 5th September 2018**

Present: Cllrs. Lewis (Chairman), Hart (Vice-Chairman), Flower, Goward, Brooks, Dyer, Rotherham and Avis

Members of the Public: Twenty

DCC – Cllr Jordan

The Chairman read aloud the declaration relating to the filming and recording rights of the meeting.

Apologies: None

Declarations of Interest

Cllr. Hart declared an interest in all Planning Matters and stated that he would vacate the Chamber during discussions.

Cllrs. Rotherham and Dyer both declared an interest in matters relating to the Tintagel Visitor Centre.

Invitation to members of the public to speak prior to the meeting

Two members of the public had given the appropriate notice to address the Parish Council under this part of the Agenda.

Mrs Margaret Beckett (on behalf of the Tintagel Visitor Centre Volunteers) addressed the Members in relation to the Tintagel Visitor Centre, making several requests for information and a further request for the arrangement of a meeting between volunteers and Councillors. Mrs Beckett raised questions relating to the allocated hours of the Clerk.

Mr Richard Dale also address the Members on the matter of the Tintagel Visitor Centre, discussing the benefits of an EPOS system and the benefits that such a system would have for the Clerk, perhaps reducing the number of hours being spent on T VC matters.

AGENDA

Meeting Minutes

Minute 113 - 2018/19

The Minutes from the Parish Council Meeting, held on the 4th July 2018, were considered by the Members, on a page by page basis. No issues were raised in relation to the same and no amendments were requested.

It was **proposed** by Cllr. Goward, **seconded** by Cllr. Dyer and **RESOLVED** that the Minutes for the Parish Council Meeting, held on 4th July 2018, should be signed as a true record of the meeting. Seven in favour and one abstention. **Carried**

English Heritage

The meeting was addressed by Georgia Butters, from English Heritage.

Georgia reported that there had been many visitors to Tintagel Castle during the month of August. The number of visitors was commensurate with August 2017.

It was advised that the staff are awaiting the imminent arrival of the new bridge.

On the 17th September 2018, an archaeology unit is scheduled to arrive at the site to excavate the area of the abutments. Following completion of this work, a team of volunteer Archaeologists will arrive at the site to remove turf and investigate the area of the floating footpaths.

The site is to be closed to the public from 6pm on the 1st October, although a public access to the Coastal Footpath is to be maintained and, although there will be no access to the beach and Merlin's Cave, there will be a public viewing area at Compass Point, once work begins.

Georgia could not provide an estimated time of opening for the new bridge but advised that ne tickets would be sold for visiting the castle, prior to 1st May 2019.

Councillor Rotherham enquired about signage to the site from various locations in the area. He was advised that brown signage had not yet been discussed with Cornwall Council. It was stated that there would be an appropriate sign between the Church and the top shop. Cllr Dyer requested a poster for display in the TVC.

The Chairman thanked Georgia for attending the meeting and providing an update on the project.

Cllr Barry Jordan

Cllr Jordan advised the meeting that he had received an email from Cornwall Council Enforcement, stating that the matter relating to the Prince of Wales Quarry was currently being investigated.

Cllr Jordan reported that the Trethevey Car Park Bus Stop required repairs. This is a Parish Council asset. The Clerk undertook to advise the Handyman of the problem and request that he arrange to effect repairs to the same.

Cllr Jordan is to meet with Oliver Jones (Cornwall Council Highways) on Wednesday 12th September, to consider the condition of road surfaces in the area. It is anticipated that they will visit Tintagel around noon that day.

Members raised the following issues for discussion with Mr Jones:

- Parking on yellow lines and in loading bays. This is causing congestion in the main street of the village and needs to be addressed;
- Cllr Dyer to attend the next Community Network Meeting in Camelford to discuss the problem (ibid);
- Cllr Goward raised the issue of the lack of parking bays for motorcycles;
- Parking Eye/ Sword in the Stone Car Park. – Cllr Jordan advised that the problems experienced with this matter were to be considered by BBC Spotlight.

At 19.52 hrs, Cllr Hart left the Chamber.

Planning Applications

Minute 114 – 2018/19

PA18/02008/PREAPP - Land South of Atlantic View Hotel Treknow, Tintagel' Cornwall PL34 0EJ

It was **proposed** by Cllr Goward, **seconded** by Cllr Dyer and **RESOLVED** that, the Parish Council would record an objection to this application. Unanimous. **Carried**

Minute 115 - 2018/19

Matter - PA18/07332 - Land West of Trevena Molesworth Street Tintagel Cornwall

It was proposed by Cllr. Goward, **seconded** by Cllr Brooks and **RESOLVED** that the application would be supported. Four in favour, three abstentions. **Carried**

Minute 116 – 2018/19

Matter - PA18/07612 - Trewethen Barn, Tregatta, Tintagel, Cornwall PL34 0DX

It was proposed by Cllr. Goward, **seconded** by Cllr Avis and **RESOLVED** that the application would be 'left on the table'.

Minute 117 – 2018/19

Matter - PA18/07546 - Upton Farm, Owl Barn Road from Trebarwith Road to Treligga Downs Road, Trebarwith, Delabole PL33 9DG

It was proposed by Cllr. Goward, **seconded** by Cllr Dyer and **RESOLVED** that the Parish Council would record an objection to this application. The grounds for objection were stated as:

- the proposed two-story extension is larger than the existing building;
- the proposed extension is contrary to planning regulations.

Six in favour and one abstention. **Carried**

Minute 118 – 2018/19

Matter - PA18/07895 - Tintagel Castle Road Tintagel PL34 0HE

It was proposed by Cllr. Lewis **seconded** by Cllr Dyer and **RESOLVED** that the application would be supported. Unanimous. **Carried**

Minute 119 – 2018/19

Matter - PA18/07443 - Land North of Cherry Tree, R J Trevathen, Fore Street, Tintagel, Cornwall PL34 0DA

It was proposed by Cllr. Dyer **seconded** by Cllr. Goward and **RESOLVED** that the Parish Council would record an objection to this application. The grounds for objection were stated as:

- The proposed dwelling falls within an ANOB;
- The proposed dwelling passes the 'building line; and
- The building is contrary to traditional village development.

Six in favour and one abstention. **Carried**

Planning Decisions – Noted

At 20.09 hrs Cllr. Hart returned to the Chamber.

Accounts Payable

Minute 119- 2018/19

It was **proposed** by Cllr Avis, **seconded** by Cllr Lewis and **RESOLVED** that that accounts be agreed and accepted. Unanimous. **Carried**

TVC Discussion

Cllr Hart commenced the discussion by responding to an intimation made by Mrs Beckett in the Public Session. Namely that he had not represented the Parish Council at a meeting held on the 20th August.

Cllr Hart stated that he had, on several occasions during the said meeting, made it clear that he was not representing the Parish Council. Rather that he was running an idea past the volunteers – as a possible option for the future of TVC.

Cllr. Lewis, at that juncture reminded the Volunteers present that, at the meeting of August 13th, Members of the Parish Council had been 'shouted down' by the group, despite trying to discuss the current financial situation.

Cllr Avis asked to speak on the matter of the TVC. At that juncture, Cllr Dyer requested that everything said by Cllr Avis, be Minuted.

Cllr. Avis then addressed the meeting, making the following points, based on in-depth perusal of the TVC accounts over the past three years;

- The Parish Council must take immediate action (in relation to the TVC) as it is our (the Parish Council's) responsibility.
- As it stands it must stop immediately
- VAT was ignored, and we have had to go cap in hand to address for our error and are our now registered.
- As the volunteers have refused to itemise products we cannot go on with no accountability we are breaking the law.
- The TVC is running at a huge loss.
 - 2016/17 - loss of £13826
 - 2017/18 - loss of £13660
 - 2018/19 - judging by figures so far, the loss will be even greater therefore in last 2 financial years.'

Cllr Avis stated that she believed the TVC 'should shut with immediate effect, so that we can have further discussions to decide on its future as we cannot carry on trading illegally which we are as of 1st August.' Cllr Avis concluded by stating that she would not be able to remain as a Member of the Council, if the illegality was not addressed.

Cllr Dyer addressed the last comment by stating 'good' and added 'You have only been in the village for two minutes, who do you think you are?' At that juncture, the Chairman intervened, advising Cllr Dyer that Cllr Avis was entitled to her views, as a Member of the Council.

It is to be noted that, during Cllr Avis address, the Chairman was obliged to address members of the public, requesting them to remain quiet during Council discussions.

Cllr Goward pointed out that under Regulations, Cllr Avis was not at liberty to make such a recommendation without meeting the requirement of prior notice. Cllr Flower addressed Cllr Avis, demanding to know why she felt that she was speaking on behalf of the Parish Council and asked her who she thought she was. Cllr Avis stated that she was 'A Councillor, just like you' (Cllr Flower). The Chairman reiterated the point that Cllr Avis had merely expressed her own opinion in her address— as she is fully entitled to do.

Cllr Hart stated that he believed no firm decision, relating to the TVC, could be made at the present meeting and that a further discussion should be held with Volunteers. And proposed that the discussion should be deferred, pending a discussion with the volunteers (to be held in early course).

Minute 120- 2018/19

It was **proposed** by Cllr Hart, **seconded** by Cllr Goward and **RESOLVED** that the matter should be deferred for clarification and that a meeting should be arranged, in early course, with the Volunteers. Thereafter, the Parish Clerk should call an Extraordinary Public Meeting, for discussing the matter of the TVC.

Amendment

It was **proposed** by Cllr Avis, that the TVC should be closed forthwith. There was no **second** for the proposal and Cllr Goward advised that the proposal was inadmissible.

It was RESOLVED that the original proposal would be accepted and that a meeting with the volunteers would be arranged and, thereafter an Extraordinary Meeting called, prior to the next full Parish Council Meeting. Five in favour, One against. **Carried.**

Discussions continued in relation to the actions to be taken in the interim period. The Clerk was asked if retail sales at the TVC should be suspended, pending further discussions. The Clerk believed that, due to the suggestion of illegality of TVC sales, the Parish Council had a duty to suspend the same until legal advice could be sought. She reminded the Members that they were each jointly and severally liable for the actions of the Council.

Minute 122- 2018/19

It was proposed by Cllr Avis, **seconded** by Cllr Lewis and RESOLVED that there should be a suspension of all sales at the TVC, until a definitive answer could be obtained in relation to potential illegality of such sales. Five in favour, one abstention. **Carried.**

Member Vacates Chamber

At 20.43 hours, Cllr Rotherham requested that he be permitted to withdraw from the Chamber and the meeting. He requested that the next agenda item (Police Presence in Tintagel) be deferred until the next Parish Council meeting in October 2018.

The Chairman granted Cllr Rotherham's request and the latter withdrew.

Traffic Congestion in Tintagel – this matter was withdrawn by Cllr. Lewis, who stated that the situation had been adequately covered by Cllr. Jordan.

Appointment of Solicitor – Cllr Hart requested that an appropriately qualified solicitor be appointed to provide advice in relation to the Pre-application for the proposed new Social Hall.

Minute 123- 2018/19

It was **proposed** by Cllr Hart, **seconded** by Cllr Lewis and RESOLVED that the Clerk would undertake to obtain the details of suitable professionals to provide advice in relation to the Pre-application. Six in favour, one abstention. **Carried.**

Appointment of Accountant – Year End Accounts

Minute 124- 2018/189

It was **proposed** by Cllr Hart, **seconded** by Cllr Lewis and RESOLVED that the Clerk should obtain three quotations for the compilation of the Parish Councils 'End of Year Accounts'. Unanimous. **Carried.**

Updates

- **New Workshop/ Shed** – this project is now complete, and the new facility is in situ.
- **Trevena Square Refurbishment** – the project is on course and Phase One is now complete. Work is on-going.
- **Farmers Market** – No update available.
- **CCTV** - Cllr Hart reported that he would be visiting Camelford to inspect the CCTV system installed there.
- **Trevena Square Bridge Repairs** – the Clerk reported that she had spoken with the relevant Team at Cornwall Council. There had been an undertaking given to attend at the site to

inspect the bridge. It transpired that Cornwall Council employees had merely placed paper notices in the area, warning of the dangers. These had blown away. It was **agreed** that the Clerk would contact Cornwall Council again.

- **Planning Group** - Cllr Goward stated that he had been dealing with Planning Applications as they had arisen. However, Cllr Hart has resigned from the group.
- **Projects Group** – no report made.
- **Trebarwith Strand Contract** – The Clerk reported that she had contacted the appointed solicitor several times but was still awaiting a response. It was **agreed** that she would chase this up again.

Correspondence

The Clerk read out several letters and emails (as detailed on the Agenda for the 5th September 2018).

At 21.00 hrs, the Public left the Chamber

Minute 15- 2018/189

It was **proposed** by Cllr Goward, **seconded** by Cllr Avis and **RESOLVED** that the Parish Council would enter into Committee discussions. Unanimous. **Carried**.

Part II COMMITTEE DELIBERATIONS

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following items: -

Co-option Results

The Chairman announced the results of the Co-option process:

Ms. Naomi Tremain;
Mrs. Norine Harper and;
Mr. Lou Mason (casting vote)

Public Lavatories Cleaning Contract

It was **agreed** that the Clerk would redraft one part of the document, prior to the next Parish Council Meeting in October.

Clerk's Pension Contributions – deferred until October 2018.

Vexatious Correspondence – noted. Action agreed. Members requested that the author be requested to desist from contacting Councillors directly, advising that all correspondence must go solely through the Clerk. Members acknowledged that the Clerk had made the appropriate offer of access to the accounts.

The meeting closed at 21.28hrs.

Next Meeting – 3rd October 2018

Carolyn Y. May LLB (Hons), MA (Finance & Investment), B.Sc.
Parish Clerk

DRAFT