

# TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

**Clerk : Carolyn Y. May**

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**A2 Victoria Advent House  
Station Approach  
Roche  
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PL26 8LG**

2<sup>nd</sup> May 2019

## **Minutes of the meeting of Tintagel Parish Council**

**Wednesday 2<sup>nd</sup> May 2019**

**Present:** Cllr Flower (Chairman); Cllr Goward; Cllr Brooks; Cllr Tremain; Cllr Dyer and Cllr Harper

**Members of the Public:** 13 and Cllr. Barry Jordan (CC)

Prior to the commencement of the meeting, the Chairman read out the notice relating to the recording/ filming of the meeting.

### **Minute 006/2019-20**

**Election of Chairman:** It was **proposed** by Cllr Goward, **seconded** by Cllr Brooks and **RESOLVED** that Cllr Flower would be appointed Chairman of the Parish Council, for the period 2019/2020. Five in favour, one abstention. **Carried.**

The Chairman thanked everybody for their support and expressed his wish that the Council, as a body, should draw a line under the past problems and move forward, to provide the village with the support that it needs.

The Clerk thanked Cllr Flower for the manner in which he had moved the Council forward since taking the helm four months earlier. She also thanked him for his support.

**Apologies:** none

**Declarations of Interest:** Cllr Flower declared an interest in PA19/ 03207

## Minute 007/2019-20

**Election of Vice - Chairman:** It was **proposed** by Cllr Flower, **seconded** by Cllr Goward and **RESOLVED** that Cllr Brooks would be appointed Vice- Chairman of the Parish Council, for the period 2019/2020. Five in favour, one abstention. **Carried.**

Cllr Brooks thanked those who had elected him to the position of Vice-Chairman. He also thanked Cllr Flower for his guidance and leadership of the Council and reiterated the desire for the Parish Council to move forward.

**Invitation to members of the public to speak prior to the meeting** – two persons addressed the Parish Council.

**Mrs Zoe Coshall** addressed the meeting in relation to the formation of a new Christmas Lighting Committee for the village.

Zoe added that the new committee has secured the services of five electricians to inspect and manage repairs to the Christmas Lighting units stored at the Social Hall. She also reported that the cherry picker has already been arranged for the erection of the lights in November.

Zoe provided a letter to the Clerk, requesting a financial contribution towards the Christmas Lighting, from the Parish Council. She added that the group had already held its first fundraising event (an Easter Egg Hunt) which raised £292.96. A 'pop-up-burger' event is planned and a 'Fairy and Dragon' event will be held in August 2019.

It was **agreed** that this would be placed on the June agenda for discussion.

**Georgia Butters** from English Heritage addressed the meeting, advising that the castle bridge project remains on track to open in June 2019. She thanked a number of local organisations for providing their facilities for training events.

Georgia advised the meeting that English Heritage is currently recruiting staff and that their provision of staff to the TVC will continue until the castle opens.

It was confirmed that there would be no compensation to local shops for loss of business, due to the closure of the castle.

## AGENDA

### Minutes

#### Minute 008-2019/20

The Minutes from the Parish Council Meeting, held on the 6<sup>th</sup> April 2019 were considered by Members, on a page by page basis. No issues were raised in relation to the same, but two amendments were requested.

It was **proposed** by Cllr. Brooks **seconded** by Cllr. Goward and **RESOLVED** that the minutes be signed as a true record of the meeting. Five in favour, one against. **Carried.**

## Cllr Barry Jordan

Cllr Jordan again invited Mrs Zoe Coshall to request a donation towards the Christmas Lighting, from his Community Chest sum, it was agreed that £200 would be made available.

## Planning Applications

### Minute 009-2019/20

**PA19/03045** – Trewethen Cottage, Tregatta PL34 0DX

It was **proposed** by Cllr Goward, **seconded** by Cllr Brooks and **RESOLVED** that there would be no objection to this application. Unanimous. **Carried**.

### Minute 010-2019/20

**PA19/02052** – Tintagel Londis, Bossiney Road PL34 0AJ

It was **proposed** by Cllr Goward, **seconded** by Cllr Brooks and **RESOLVED** that there would be no objection to this application. Unanimous. **Carried**.

### Minute 011-2019/20

**PA19/02441** – Avalon Hotel, Atlantic Road PL34 0DD

It was **proposed** by Cllr Brooks, **seconded** by Cllr Goward and **RESOLVED** that the Parish Council would object to this application, on the following grounds:

The Parish Council does not take issue with the proposed single storey rear extension. However, the proposed first and second floor extension to the front of the building and signage is deemed to be not in keeping with the area

Unanimous. **Carried**.

### Minute 012-2019/20

**PA19/01848** – Trewethen Barn, Tregatta PL34 0DX

It was **proposed** by Cllr Brooks, **seconded** by Cllr Goward and **RESOLVED** that the Parish Council would object to this application, on the following grounds:

The proposed alterations would turn the property into a house and the proposed development is not in keeping with the area.

Unanimous. **Carried**.

#### Minute 013-2019/20

##### PA19/03130 – Land West of Bundu, Sanding Road PL34 oHH

It was **agreed** that this matter would be left on the table.

#### Minute 014-2019/20

##### PA19/ 2915 – Condolden Farm, Tintagel

It was **proposed** by Cllr Goward, **seconded** by Cllr Brooks and **RESOLVED** that there would be no objection to this application. Unanimous. **Carried**.

#### Minute 015-2019/20

##### Pa19/03207 – Land South of Little Hendra, Trenale

Cllr Flower declared an interest in this matter.

It was **proposed** by Cllr Goward, **seconded** by Cllr Brooks and **RESOLVED** that there would be no objection to this application. Five in favour. **Carried**.

#### Minute 016-2019/20

##### Pa19/03348 – Land North-West of Tregatta Terrace, Tintagel

It was **proposed** by Cllr Goward, **seconded** by Cllr Dyer and **RESOLVED** that the Parish Council would object to this application, on the following grounds:

The proposed development is larger than others in the area and is, therefore, not in keeping with the same.

Unanimous. **Carried**.

#### Planning Decisions – Noted

#### Accounts Payable

#### Minute 017-2019/20

Members considered the schedule of payments to be made.

Cllr Dyer again asked for the reason for the with-holding of information relating to the Clerk's remuneration. The Clerk reiterated the GDPR rules relating to the same. It was **agreed** that this should be recorded for future reference.

It was **proposed** by Cllr Brooks, **seconded** by Cllr Goward and RESOLVED that the schedule of accounts would be accepted. Five in favour, one abstention. **Carried.**

### **Health & Safety at TVC**

Cllr Goward raised the issue of the safety of persons waiting to use the lavatories at the TVC. He identified an on-going problem relating to the use of the car park / TVC pathway, by skateboarders.

Cllr Goward stated that, since the builder had erected fencing, the skateboarders had ceased to use the area. He produced photographs of the area, which highlighted the problem area. It was **agreed** that the area would be inspected on Friday morning by the Clerk, Chairman and Cllr Goward, and a suitable solution to the problem identified.

It was also **agreed** that a sign should be erected stating 'No skateboarding or Roller-skating'.

### **Updates**

#### **Lavatories**

The building work at the public lavatories in Trevena Square has commenced and once this has been completed, the new entry system can be installed. Hopefully within the next fortnight.

#### **Projects**

Cllr Dyer asked what was happening to the fencing that was purchased for Trevena Square. The Clerk advised that the Council had not wanted this to be erected due to boundary issues and a failure to understand the purpose of the railings. It had been **agreed** that the fencing would be used at another location.

### **TVC**

The Clerk reported that the new EPOS system will be installed in early course, as will the CCTV.

A selection of new, bespoke, items have been identified and these will be stocked in the TVC as soon as practicable. Much of the new stock will be available on a sale or return basis (except the TVC branded items).

Cllr Goward raised the issue of the opening hours at the TVC. He was advised that there would need to be a recruitment drive for more volunteers. There have been some new volunteers, but the number had to increase.

The Clerk advised that a project for the area, still in the planning stages, may assist in addressing the staffing problem.

One member of the public suggested that offering the staff a commission per sale may increase the numbers willing to operate the centre.

The Clerk advised the meeting that the outstanding balance of the Public Works Loan for the TVC, currently stood at £49,038.35.

### Correspondence

The Clerk read out letters from;

The Carnival Committee (thank you card);  
 Mrs Zoe Coshall (Christmas Lighting);  
 Mr Richard Dale (TVC);  
 Figures supplied by English Heritage and;  
 The statement from the Public Works Loan Board.

**The public meeting closed at 8.20 pm.**

Carolyn Y. May LLB (Hons), MA (Finance & Investment), B.Sc.  
 Parish Clerk

### Payments

| Date    | Cheque | Payee                    | Net              | VAT            | Total            | Note              |
|---------|--------|--------------------------|------------------|----------------|------------------|-------------------|
| 1052019 | 3786   | JAC Printers             | £98.50           | £0.00          | £98.50           | TVC Stock         |
| 1052019 | 3787   | J.M. Price               | £150.00          | £0.00          | £150.00          | TVC Stock         |
| 1052019 | 3788   | Suez                     | £11.75           | £3.35          | £15.10           | Waste             |
| 1052019 | 3789   | Western Office Equipment | £2,835.00        | £567.00        | £3,402.00        | EPOS              |
| 1052019 | 3790   | Beeline Products         | £337.50          | £67.50         | £405.00          | Stock             |
|         |        |                          | <b>£3,432.75</b> | <b>£637.85</b> | <b>£4,070.60</b> |                   |
|         |        |                          | Net              | VAT            | Total            | Note              |
| 1052019 | 3792   | AJH Services             | £1,725.28        | £0.00          | £1,725.28        | Lavatory Cleaning |
| 1052019 | 3793   | Handyman                 | £892.50          | £0.00          | £892.50          | Handyman          |
| 1052019 | 3794   | R. Rowe (Accountant)     | £1,150.00        | £0.00          | £1,150.00        | Accountant        |
| 1052019 | 3795   | SeaDog IT                | £25.00           | £0.00          | £25.00           | IT Services       |
| 1052019 | 3796   | HMRC                     | £362.93          | £0.00          | £362.93          | TAX/ Nat Ins      |
|         |        |                          | <b>£4,155.71</b> | <b>£0.00</b>   | <b>£4,155.71</b> |                   |

|              |                          |                  |
|--------------|--------------------------|------------------|
| TVC          | <b>Expenditure (Net)</b> | £3,432.75        |
|              | <b>VAT</b>               | £637.85          |
|              | <b>Total</b>             | <b>£4,070.60</b> |
| PC           | <b>Expenditure (Net)</b> | £4,155.71        |
|              | <b>VAT</b>               | £0.00            |
|              | <b>Total</b>             | <b>£4,155.71</b> |
| <b>Total</b> | Total (Net) Spend        | £8,226.31        |
|              | Total VAT                | £637.85          |
|              | <b>Total Spend</b>       | <b>£8,864.16</b> |

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