

# TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

**Clerk: Carolyn Y. May**

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6<sup>th</sup> April 2017

Tintagel Visitor Centre  
Bossiney Road  
Tintagel  
Cornwall  
PL34 0AJ

## Minutes of the meeting of Tintagel Parish Council Wednesday 5<sup>th</sup> April 2017

**Present:** Cllrs. Dyer (Chairman), Hodge, Brooks, Dale, Flower, Goward, Hart, Wickett.

**Also:** Cllr Glenton Brown (CC)

**Clerk:** Carolyn Y. May

**Apologies:** Cllr. Dorman, Cllr. Keenan

**Members of the Public – one**

**Declarations of Interest –** Cllrs. Goward and Wickett declared an interest in the grant funding application made on behalf of St Materiana's Church

**Invitation to members of the public to speak prior to meeting, (10 minutes allowed for this item).**

No matters raised.

### **The Chairman read out the following notice:-**

*'This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.'*

## AGENDA

**To Approve the Minutes of the previous meeting on the 1<sup>st</sup> March 2017, plus matters arising.**

It was proposed by Cllr. Goward, seconded by Cllr. Hodge and **RESOLVED** that the minutes be signed as a true record of the meeting. Unanimous. **Carried.**

### Reports

Cllr Glenton Brown (Cornwall Council) provided Members with an update of Parish and Town Council issues.

Cllr Hodge raised the issue of littering at Condolden Hill layby, adding that this matter had been raised with Cllr Brown at a previous meeting. The Clerk stated that she had raised this matter with Cormac, following the last meeting but agreed that she would contact that organization again, pointing out that the problem is persisting.

Cllr Goward alluded to the issues surrounding signage at Bossinney Road Car Park. He advised the meeting that the only sign present relates to coaches and that motorists, who are unaware of the restricted nature of residents parking spaces (due to the faded white lining) are being issues with penalty notices.

Cllr Brown advised Members that there had been a Full Council meeting at County Hall on the 4<sup>th</sup> April 2017 and that the new rules relating to Planning Meeting management had been agreed. The new procedure permits local Members to address the meeting however, if that Member is part of the panel, then he/she is not permitted to vote.

The new Article 3 was also alluded to. Cllr Brown advised that the major issues that will be faced by Cornwall Council will be house-building; the provision of appropriate and adequate health services and devolution.

Members were advised that, by 2020, all Business Rates collected in the county are to be passed to Cornwall Council, however, it is likely that the monies received will be spent entirely on social care, due to the increasing and ageing population of the county. The importance of retaining the local hospitals at Bodmin, Liskeard and Launceston was alluded to by Cllr Brown.

Cllr Brown also suggested to Members that the devolution process itself is likely to be both expensive and difficult for the County.

Members alluded to the construction of steps at Trebarwith, pointing out that the site of this construction was a lane, which is a public right of way.

The Parish Council meeting of the 4<sup>th</sup> April 2017 was the last that Cllr Brown would attend

as the Cornwall Councillor for the area. Cllr Dyer took the opportunity to thank him for all of his hard work over the past twenty years, this was seconded by Cllr Wickett.

Cllr Brown reciprocated, thanking the Parish Council for its support.

### **Planning Applications**

PA16/ had been determined prior to the meeting.

Cllr Hart raised the matter of the establishment of a Planning Sub-Committee, stating that such a committee was required to enable matters arising between meetings to be suitably dealt with.

Cllr Wickett advised that the matter had been discussed recently and a decision made not to create a sub-committee for that purpose. He added that the matter could not be re-visited for a period of six months after the said decision.

It was suggested that the matter might be raised at the June 2017 Parish Council meeting.

### **Planning Decisions**

PA16/09772 - It was agreed that the Clerk would contact all Members by email, once the application for retrospective planning permission is received.

### **Correspondence**

**St Breward Silver Band** – The Clerk advised Members that she had received a request from St Breward Silver Band, which wishes to provide entertainment in the village on two separate occasions (once in July and once in August). The band wished to obtain its own licence to enable it to collect donations.

It was generally felt that this would be advantageous for the village and traders. However, a request to utilise the Social Hall, in the event of inclement weather was held to be impracticable, unless the hall was to be pre-booked. This would incur a charge.

Members suggested that the silver band should consider Sunday afternoon concerts in order to maximize the potential audiences.

The Clerk suggested that an invitation should be extended to Camelford Silver Band as that is local to the village and it was likely that Camelford Band would welcome an opportunity to fundraise.

It was **proposed** by Cllr Wickett, **seconded** by Cllr Hart and **RESOLVED** that the St Breward Silver Band should be invited to play at Trevena Square, as suggested. It was further **RESOLVED** that an invitation should be extended to Camelford Silver Band to perform on different dates, at the same location. Unanimous. **Carried.**

St Materiana Church - An application for Churchyard Maintenance grant funding was received by the Clerk.

It was **proposed** by Cllr Flowe, **seconded** by Cllr Brooks and **RESOLVED** that the budgeted sum of £2050 should be made available to the Churchyard Committee. Six in favour; (two Members declared an interests. **Carried**.

**Tintagel Carnival Ltd** – The Clerk advised Members that the Tintagel Carnival Committee had, in accordance with the Parish Council’s request, provided a copy of the organisation’s current Balance Sheet to support an application for funding.

It was **proposed** by Cllr Brooks, **seconded** by Cllr Hart and **RESOLVED** that the sum of £305.00 should be granted to the Tintagel Carnival Committee. Unanimous. **Carried**.

**Bodmin Rape and Sexual Abuse Centre** – A letter, requesting funding for the relocation of the Bodmin Rape and Sexual Abuse Centre, had been received by the Clerk.

Members discussed the request, highlighting the difficulty faced by the Council in supporting charities. It was **proposed** by Cllr Flower, **seconded** by Cllr Goward and **RESOLVED** that the application would be ‘put on hold’ for the present time. Unanimous. **Carried**.

**Pop-Up Café** – The Clerk advised Members that she had received an email communication from Ms Carter-Foster at Cornwall Council, advising that no licence had been granted to permit a ‘pop-up café’ to operate in Bossinney Road Car Park. - Noted

**Trevena Square Lavatories – Purchase** – The Clerk reported that the completion document and transfer of the asset had now been completed.

Cllr Hodge advised the Members that Mr John James from Cornwall Council had undertaken, as part of the sale agreement, to have ‘20 second door alarms’ installed at the facility, to prevent doors being left open. This has not been done.

It was agreed that the Clerk would follow this up, requesting that similar alarms should be placed on the doors of the Bossiney Car Park lavatories (at a cost).

Cllr Goward advised the Members that the doors at the Bossiney Road Car Park lavatories were being left open by the cleaner. This enables members of the public to use the facility free of charge.

It was agreed that the Clerk would raise this matter with Cormac.

It was also agreed that the Clerk would arrange for a notice to be placed in the disabled lavatory at Trevena Square, requesting that person using the facility should refrain from pulling the red cord (alarm cord). Cllr Wicket also requested that better lighting is sourced for the building.

## Parish Clerk's Report

**Trevena Square Lavatories** - The Parish Clerk reported that Trevena Square Lavatories were now open for public use. She added that there had been an agreement that the facilities would be opened on the 1<sup>st</sup> April, and that she had arranged with Cormac for a 'deep clean' to be carried out prior to that date.

Cormac operatives attended at the facility and undertook cleaning duties. However, the operatives left the facility open (Tuesday 28<sup>th</sup> March) by altering the clocks on the door. Consequently, the public had free access to the facility, prior to the agreed opening date.

The Clerk was obliged to attend at the facility and to engage the services of Mr Mark Brocklehurst to reset the clocks at a cost of £15.00.

The Clerk, having inspected the facility, was of the opinion that the standard of cleanliness was not appropriate.

It was agreed that the Clerk should discuss these omissions with Cormac and request that the sum of £15.00 is refunded to the Parish Council.

## **Notice Boards**

The Clerk alluded to the poor condition of the parish notice boards. The repaired board at Trewarmett is unacceptable and constitutes an 'eyesore'. The Social Hall board leaks and, during damp weather, cannot be opened. The surgery board is currently being repaired and the Trevena Square board is difficult to read due to heavy clouding of the Perspex.

It was agreed that the Parish would support two notice boards, one to be sited at Trevena Square and the other outside the surgery.

It was agreed that the Parish Clerk would obtain prices for new boards and advise the Members of the same.

## **Bus Shelter Maintenance**

The Clerk reported that bus shelter maintenance was now underway.

## **Flower Baskets**

The Clerk reported that the flower baskets had been delivered to Homleigh Garden Centre, which had quoted the figure of £600.00 for filling and growing on.

## Parish Clerk's Actions – noted

**Accounts Payable** – It was **proposed** by Cllr. Hodge, **seconded** by Cllr. Dale and **RESOLVED** that the schedule of accounts be approved. All in favour. **Carried**

## **Next Meeting**

Cllr Dyer advised the Members that the next meeting of the Parish Council was scheduled to be held on Wednesday the 3<sup>rd</sup> of May, one day prior to the local elections.

It was **proposed** by Cllr Hart, **seconded** by Cllr Goward and **RESOLVED** that the meeting should be re-scheduled to take place on Wednesday 10<sup>th</sup> May at 7pm, This would enable the Annual Meeting to take place before the Parish Council meeting. Unanimous. **Carried.**

**20.10 hrs - The Parish Council Membership entered Committee**

**20.45 hrs – The Parish Council exited Committee**

**20.45 hrs – The meeting closed.**

DRAFT