

TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

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3rd November, 2016

**Tintagel Visitor Centre
Bossiney Road
Tintagel
Cornwall
PL34 0AJ**

Minutes of the meeting of Tintagel Parish Council **Wednesday 2nd November, 2016**

Present: Cllrs. Dyer, Brooks, Dale, Flower, Goward, Hart, Keenan, Wickett

Apologies: Cllrs .Dorman, Hodge, Soutter

Members of the Public – four

Declarations of Interest – Cllr. Hart & Dale declared an interest in planning application PA16/09597.

Cllrs Goward and Wickett both declared an interest in the Tintagel Cemetery grass cutting donation request.

Invitation to members of the public to speak prior to meeting, (10 minutes allowed for this item).

Mr David Hemmings addressed the Members in relation to the way AS Parking has dealt with his concerns, relating to the perceived erroneous issue of a parking ticket, in respect of his vehicle.

Mr George Climo addressed the Members in respect of Planning Application PA16/09597

The Chairman read out the following notice:-

'This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.'

AGENDA

To Approve the Minutes of the previous meeting on the 5th October 2016, plus matters arising.

It was proposed by Cllr. Hart, seconded by Cllr. Brookes and **RESOLVED** that the minutes be signed as a true record of the meeting. Eight in favour. **Carried.**

Reports

No reports were received.

Planning applications

1915 hrs. Councillor Hart left the room.

PA16/09527 - Application to convert roof to accommodation and install roof lights and dormer windows. Construct a new conservatory, extension and balcony to front and side. Hayford, Trewarmett Lane, Tintagel, Cornwall. Mr P. Curtis.

It was proposed by Cllr. Goward, seconded by Cllr. Keenan and **RESOLVED** that no objection be made to this application. Seven in favour and one abstention. **Carried.**

PA16/09597 – Outline application for the construction of up to five dwellings, together with the provision of a new tarmac surface to the existing access road. Land south west of Atlantic View Hotel, Atlantic Close, Treknow. Mr G. Climo and Mrs J. Sandercock.

It was proposed by Cllr. Brooks, seconded by Cllr. Goward and **RESOLVED** that no objection be made to this application. Seven in favour and one abstention. **Carried.**

1920 hrs Cllr Hart returned to the room.

PA16/09585- Proposed demolition of existing dwelling and erection of replacement dwelling. The Paddock, Trewarmett, Mr and Mrs C. Broad.

It was proposed by Cllr. Hart, seconded by Cllr. Brooks and **RESOLVED** that no objection be made to this application. All in favour. **Carried.**

Agenda Items

Trevena Square Car Parking Enforcement

The Clerk reported that she had received a response from CALC, relating to the Parish Council's employment of AS Parking (enforcement). The response was disseminated to Members.

It was felt that CALCs' response was confusing and that a definitive response in relation to the employment of AS Parking, by the Parish Council, should be sought from Cornwall Council.

It was proposed by Cllr. Wickett, seconded by Cllr. Flower and **RESOLVED** that the Clerk should correspond with Cornwall Council's Legal Department in relation to this matter. All in favour. **Carried.**

Social Hall Repairs

Cllr. Flower advised the Members that a new Booking Secretary had been appointed for the Social Hall. The Clerk is to furnish all Members with contact details.

Members discussed the cost of repairs to the Social Hall and the funding of the same.

A view was expressed that a public consultation should be undertaken, in relation to the future plans for the Social Hall, and that a number different options provided for consideration.

The continuing viability of the venue was alluded to and Members were advised that the facility is well used by the public. It is the largest hall available in the area.

It was proposed by Cllr. Hart and seconded by Cllr. Keenan that the funding for repairs should not be agreed but that the matter should be put out to the public for general discussion, providing several different options for consideration. This action to be taken prior to submitting Tender Specification Documents to builders.

Cllr. Flower proposed an amendment, seconded by Cllr. Wickett, that a Tender Specification Document, for the required work, should be submitted to several different builders, and bids for the same requested. Once the bids have been received, the matter could then be put forward for public discussion. It was **RESOLVED** that the amendment be accepted. Four in favour and for against. The Chairman exercised the casting vote. **Carried**

The following **Substantive Motion** was carried. That the funding for repairs should not be agreed. That a Tender Specification Document, for the required work, should be submitted to several different builders, and bids for the same requested. Once the bids have been received, the matter could then be put forward for public discussion. It was **RESOLVED** that the amendment be accepted. Four in favour and for against. The Chairman exercised the casting vote. **Carried**

Clerk Action: The Clerk is to research potential funding streams to assist with the cost of repairs to the Social Hall.

To Agree a Date to Discuss Business Administrator Role

It was agreed that this matter would be placed on the Agenda for the Parish Council's meeting on January 4th 2017.

Meeting Feed-back for Planning Training

Cllrs. Hart and Keenan provided Members with feedback from a Planning Training Event, which they had recently attended.

Topic of discussion had included: Boundary changes; the Reduction in the number of County Councillors and Precept matters.

To Agree a Date for Precept Meeting

It was agreed that the Precept Meeting, to determine the Parish Council's 2017/18 Budget, would be held on the 30th November, 2016 at 7pm at the Social Hall, Tintagel.

Correspondence

Tintagel Cemetery Grass Cutting Donation Request –

Cllrs Wickett and Goward declared an interest in this matter.

Having considered the request made on behalf of the Trewarmett Grave Yard Committee, it was proposed by Cllr. Flower, and seconded by Cllr. Brooks and **RESOLVED** that the sum of £700 (seven hundred pounds) would be donated to the applicant organisation. Six in favour and two abstentions – **Carried**

Copy Letter re: PA15/11480 Objections – noted.

Information

Quotes for Christmas Lights Erection

Members considered the quotation provided by Mr Lowe. It was accepted that it would be difficult for Mr Lowe to provide the Council with a 'total cost' quotation as the amount of work to be undertaken in relation to the repair of lights and sockets, prior to erection, is unknown.

Enquiries are to be made in respect of any contribution which may be made by the Christmas Lights Committee.

It was proposed by Cllr. Wickett and seconded by Cllr Hart and **RESOLVED** that Mr Lowe's quotation, based on an hourly rate, should be accepted. That Mr Lowe should be made aware that work carried out in relation to the Christmas lighting should not exceed the sum made available in the Precept for this work. Mr Lowe is to be made aware of the Precept sum available. All in favour. **Carried**

Two Minutes Silence 11/11/16 - Noted

CALC Email regarding Public Speaking – Noted

Accounts Payable

TPC Cheques
payments

2nd November, 2016

2806	A Pearce	Handyman	£ 577.50		£ 577.50	
2807	SWWater	Trebarwith toilet rates	£ 2,927.66		£ 2,927.66	
2808	Bunzyl Ltd	Toilet Rolls for Bossiney	£ 380.64		£ 380.64	
2809	Cormac Ltd	Sept Cleaning	£ 1,720.31	£ 344.06	£ 2,064.37	
2810	Cormac Ltd	Toilet repairs, Bossiney/Trebar.	£ 274.56	£ 54.92	£ 329.48	
2811	HMRC	Sept tax/n.i.	£ 59.55		£ 59.55	
2812	HMRC	Oct tax/n.i.	£ 355.14		£ 355.14	
2813	Cornwall Council	Final Trebarwith rates	£ 609.50		£ 609.50	
2814	WesternOffice Equip.	stationary	£ 19.20		£ 19.20	TVC
2815	Suez UK Ltd	TVC refuse	£ 9.29	£ 1.86	£ 11.15	TVC
2816	Seadog i.t.	website maintenance	£ 15.95		£ 15.95	

2817	M. Brocklehurst	Coin machine maintenance	£ 237.00		£ 237.00	
2818	J Salmon Ltd	Stock	£ 63.00	£ 12.60	£ 75.60	TVC
2819	JAC Printers	Stock	£ 122.00		£ 122.00	TVC
2820	Harts Emporium	Stock	£ 326.30		£ 326.30	TVC
2821	Sea and Slate	Stock	£ 65.00		£ 65.00	TVC
			<u>£</u> 7,762.60	<u>£</u> 413.44	<u>£</u> 8,176.04	

The following matters were raised by Members;

Correspondence issues, relating to the facilities at Trebarwith Strand;

Issues relating to the cleaning/ standard of cleanliness of the Public Lavatories;

Early Closure of Public Lavatories: It was proposed by Cllr. Dyer, seconded by Cllr. Flower and **RESOLVED**, that the Public Lavatories at the Visitor Information Centre, should be closed between the hours of 6pm and 7 am. All in favour. **Carried.**

It was proposed by Cllr. Goward and seconded by Cllr. Hart and **RESOLVED** that the cheques be signed. All in favour. **Carried**

Date and Time of Next Meeting

The next full council meeting will be on the 7th December 2016 at 7pm.

Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item: -

Members discussed the procurement of lighting units for use in the Village Square.

It was proposed by Cllr. Wickett, seconded by Cllr. Dyer and **RESOLVED** that the lighting be purchased by the Parish Council. All in favour. **Carried**

There being no other business the meeting closed at 8:50pm

M. Dyer
Chairman

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