

TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

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**c/o Tintagel Visitor Centre,
Bossiney Road,
Tintagel
PL34 0AJ**

2nd April 2015

Minutes of the Meeting of Tintagel Parish Council held on Wednesday 1st April 2015 at 7.00 p.m. at Tintagel Social Hall

Present: Cllrs. Dyer, Wickett, Hodge, Flower, Soutter, Hockerday, Goward

Apologies: Cllr. Dorman

Eight members of the public were present

Declarations of Interest

Cllrs. Wickett and Goward declared an interest in the letter from Tintagel PCC requesting a grant towards grasscutting of the churchyard.

To consider Co-option of a Parish Councillor

Following a late application, advice was sought from CALC. CALC advised that the co-option would be better carried out after the AGM and that a late application could be accepted if the Parish Council so desired. The co-option was therefore postponed. Cllr. Goward did not agree with the postponement of the co-option. After discussion it was proposed by Cllr. Hodge, seconded by Cllr. Flower and resolved that the Parish Council re-advertise for the co-option process to take place after the AGM and that the current application be carried forward to the co-option process. 6 votes in favour, 1 against. Carried.

Invitation to members of the public to speak prior to meeting regarding items on the Agenda (10 minutes allowed for this item)

Mr. Hart spoke at great length about the postponement of the co-option process and his current application. He advised that he would be withdrawing his application for co-option and would call for an election following the vacancy left by the recent resignation of Mr. Spurdens.

Mr. Sandercock spoke to express his concern at the demonstration just made and felt it unacceptable that the Parish Council should have to put up with such behaviour. He also spoke about the agenda item for use of a space outside the Visitor Centre and hoped that if approved the Council would receive some remuneration for use of the space.

Mr. McKay spoke regarding a conversation he had with a parish councillor who was absent from the meeting regarding the late application and she had advised him that she had not been consulted. The Clerk stated that she had been and had indeed responded to the email in favour of the late application being accepted and it was agreed to forward a copy of said email to Mr. McKay.

Mrs. Keenan from Spar spoke about the ongoing problem with feeding of birds and small animals and her partner's recent meeting with the Environmental Protection Officer.

Mr. Woodall introduced himself as the late applicant for co-option.

The Chairman read out the following statement:

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

To Approve the Minutes of the previous meeting on 4th March 2015 and Matters Arising

Page 1503 – Cllr. Goward asked what had been discussed at a meeting held at land at Westground Way and who had accompanied the Chairman. The Chairman confirmed nothing had been discussed and Cllr. Soutter advised that she had accompanied the Chairman and also confirmed that nothing had been discussed.

It was proposed by Cllr. Hockerday, seconded by Cllr. Goward and resolved that the minutes be signed as a true record of the meeting. All in favour.

REPORTS

CCC C/Cllr. Brown spoke about the recent dental survey and hoped the outcome would be known soon. A lengthy discussion took place about the state of the B3263 Bossiney Road through the parish and the Clerk advised she had received notification that the work would be carried out in September. Cllr. Wickett asked Cllr. Brown if a meeting could be arranged on site with the highway steward.

Cllr. Hodge asked Cllr. Brown about the litter problem both in the parish and countywide.

PLANNING APPLICATIONS

PA14/11620 Mrs. Barbara Degener, Wuthering Heights, The Studio, Trethevy, Tintagel
Change of use of studio to one bedroom self contained unit

It was proposed by Cllr. Goward, seconded by Cllr. Hockerday and resolved that no objection be raised to this application. 6 votes in favour, 1 abstention. Carried.

Also to consider any other applications received since the Agenda was published.

No further applications received.

AGENDA ITEMS

Roads, verges and highways –

- **Cornwall Council – Surface Dressing and Surfacing Closures and 10mph speed limit 2015/16 (forwarded to councillors 23.3.15) –** noted and discussed with Cllr. Brown earlier in meeting.
- **To discuss road repairs considered necessary throughout the Parish –** noted and discussed earlier in meeting with Cllr. Brown.

- **To discuss problem with litter on roadside verges** – discussed earlier with Cllr. Brown. Clerk to write regarding refuse left loose when small collection lorry had been in certain areas.

Tintagel Social Hall – to consider planning advice for additional storage facilities – Cllr. Flower took the form and would refer to the Social Hall Management Committee.

Trevena Square - Feeding of birds & small animals - advice from Environmental Protection Officer – the Clerk advised that she had spoken with the Environmental Protection Officer following his visit to Trevena Square and it was proposed by Cllr. Flower, seconded by Cllr. Goward and resolved that the Clerk should write a letter to the people concerned asking that they should cease the practice of feeding birds and small animals immediately. All in favour.

Tintagel Parish Council Website Email Account – to consider increased storage- it was proposed by Cllr. Goward, seconded by Cllr. Hodge and resolved that the increased storage be arranged in the sum of £15. 6 votes in favour 1 against. Carried.

CORRESPONDENCE

Tintagel Parish Church – Request for donation towards grass cutting at the churchyard of St. Materiana

It was proposed by Cllr. Flower, seconded by Cllr. Dyer and resolved that a grant of £2050 be made. 3 votes for, 2 abstentions, 2 against, carried.

Cornwall Council –

- **Information Bulletin re: Western Greyhound replacement bus services** – noted.
- **Ethical Standards Training** – noted.
- **Public Conveniences at Trevena Square and Trebarwith Strand – Future service provision** – After much discussion it was proposed by Cllr. Hodge, seconded by Cllr. Soutter and resolved that the Clerk write to Cornwall Council as an initial expression of interest and to ask what options they felt were available to the Parish Council. All in favour. Carried. Councillors would also forward any questions they felt could be put to Cornwall Council regarding the future of the toilets, to the clerk for forwarding to Cornwall Council at a later date.
- **Camelford Community Network Panel – Meeting Notes 10.3.15 and associated documentation (forwarded to councillors 24.3.15)** – next meeting to be held on 9.6.15 – noted.

Cornwall Association of Local Councils “Being a better councillor training” – Request from Cllr. Goward to attend – Cllr. Soutter also wished to attend and it was proposed by Cllr. Wickett, seconded by Cllr. Hockerday and resolved that Cllrs. Soutter and Goward would be booked places to attend to be paid by the Parish account. All in favour.

ACCOUNTS PAYABLE

It was proposed by Cllr, Wickett, seconded by Cllr. Hockerday and resolved that the cheques be signed. All in favour.

1.4.15	2335	C. Joiner Photography	Use of image	£75.00	£15.00	£90.00
1.4.15	2336	Seadog IT	Website hosting	£15.95		£15.95
1.4.15	2337	Cornwall Assoc. Local Councils	Annual membership	£425.78	£50.72	£476.50
1.4.15	2338	British Gas	Electric, Bossiney PCs	£12.17	£0.60	£12.77
1.4.15	2339	Sita UK	Refuse collection, TVC	£6.16	£1.23	£7.39
1.4.15	2340	Westcountry Books	Books TVC	£173.75		£173.75
1.4.15	2341	Sylvan Frith	Perfumes TVC	£50.00		£50.00
1.4.15	2342	Cash	Petty Cash TVC	£30.54		£30.54
1.4.15	2343	Southern Electric	Electricity TVC	£100.03	£5.00	£105.03
1.4.15	2344	Studio 27	Magnets etc TVC	£55.44		£55.44
1.4.15	2345	Brocklehurst Electrical	PAT Testing TVC	£25.00		£25.00
1.4.15	2346	D. Studdart	Cards TVC	£39.00		£39.00
1.4.15	2347	Morplan	Shelving TVC	£60.03	£12.01	£72.04
1.4.15	2348	Phoenix Print	Tintagel Guide 2015	£5,435.00		£5,435.00
1.4.15	2349	South West Water	Bossiney PCs	£192.77		£192.77
1.4.15	2350	Jo Downs Glass	Glass TVC	£199.90	£39.98	£239.88
1.4.15	2351	Cornish Honey	Honey TVC	£48.15		£48.15
1.4.15	2352	N. Spurdens	Acrylic fittings TVC	£37.74		£37.74
1.4.15	2353	E. Mutton	Cards TVC	£22.00		£22.00
1.4.15	2354	S.J. Moth	Salary and expenses	£684.82		£684.82
1.4.15	2355	HMRC	PAYE	£184.11		£184.11
1.4.15	2356	Universal Mail	Stamps TVC	£436.50		£436.50
1.4.15	2357	Bunzl Hygiene	Toilet rolls	£151.30	£30.26	£181.56
1.4.15	2358	A. Pearce	LMP £251.25 Parish £135	£386.25		£386.25
				£8,847.39	£154.80	£9,002.19

DATE AND TIME OF NEXT MEETING (AGM) AND ANNUAL PUBLIC PARISH MEETING

The next meeting would be held on 6th May with the Annual Public Parish Meeting to be held on the same evening (agreement awaited from members).

The following resolution was proposed by Cllr. Goward, seconded by Cllr. Wickett and resolved. All in favour:-

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item:-

Tintagel Visitor Centre:

- **To consider quotations for electrical work to Tintagel Visitor Centre** – it was proposed by Cllr. Hodge, seconded by Cllr. Soutter and resolved that the quotation from Mr. Brocklehurst for the EICR be accepted and the quote from Mr. Lowe for internal and external emergency lighting and additional internal lighting be accepted subject to clarification with Mr. Lowe on the work to be carried out for additional lighting inside. All in favour. Carried.

Cllr. Hockerday left the meeting at this point.

- To consider request for use of one parking space at Tintagel Visitor Centre for shuttle to St. Nectans Glen – Cllr. Goward objected to this request. Following further discussion it was proposed by Cllr. Hodge, seconded by Cllr. Soutter and resolved that permission not be given for use of a space outside of the TVC for parking of a shuttle bus as it would set a precedent. 4 votes for, 2 against. Carried.

STAFFING MATTERS

- **To discuss any action necessary following interviews for position of Parish Clerk/RFO** – Mrs. Brocklehurst had accepted the position in writing and a Contract needed to be prepared. Councillors agreed the draft contract with some minor amendments and the Clerk would prepare the Contract for signature by the Chairman and delivery to Mrs. Brocklehurst. The Clerk had arranged for Mrs. Brocklehurst to commence her duties with her wef 20th April.

There being no further business, the Chairman closed the meeting at 9.35 p.m.

Chairman

Minutes 0145

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