

TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

Clerk : Mrs. M. Brocklehurst

Phone: 01840 779374

E-mail : clerk@tintagelparishcouncil.gov.uk

Website: www.tintagelparishcouncil.gov.uk

**Salutations,
Atlantic Road,
TINTAGEL,
Cornwall.
PL34 0DE**

7th April, 2016

DRAFT Minutes meeting of the meeting of Tintagel Parish Council

6th April, 2016 at 7.00 p.m.

Present:- Cllrs. Dyer, Flower, Wickett, Dorman, Goward, Dale, Hart, Hodge & Brooks.

Apologies:- Cllr. Souter

Two members of the public were present.

The chairman read out the following statement:-

*This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.
Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.*

Declarations of Interest: Cllrs. Wickett & Flower declared an interest in planning application PA16/01349.

Cllrs. Goward & Wickett declared an interest in St. Materiana's churchyard grant.

Invitation to members of the public to speak prior to meeting regarding items on the Agenda (10 minutes allowed for this item)

Mr Dangar enquired as to why Cornwall Council have done a U turn on selling some of the toilets. Cllr Wickett queried this remark and Cllr Hart informed the meeting of a newspaper cutting which showed the Cornish Guardian had published information which stated that Cornwall Council were considering not selling off certain public toilets, the remit of which could possibly include Trebarwith Strand.

To Approve the Minutes of the previous meeting on the 2nd March 2016, plus matters arising - it was proposed by Cllr Dorman, seconded by Cllr Goward and RESOLVED that the minutes be signed as a true record of the meeting. All in favour.

To Approve the Minutes of the Extra-ordinary meeting of the 23rd March 2016, plus matters arising- it was proposed by Cllr. Brooks, seconded by Cllr. Hart and RESOLVED that the minutes be signed as a true record of the meeting. 7 in favour, 2 abstentions due to absence.

Reports

CCC C/Cllr. Brown – absent

Sub-Committee for Public conveniences at Trebarwith and Trevena Square:

The clerk informed the meeting that Cllr Dyer had kindly collected the keys and meter readings for Trebarwith Strand and Trevena Square public toilets.

The clerk had confirmed with Cornwall Council that the coin machines to be fitted would have timing locks on them.

An email has been received from Cornwall Council acknowledging the clerks letter of the 25th March stating that a six-month timeframe is achievable and that Cornwall Council will contribute £500 towards the Parish Council's legal costs if the transfer is concluded and on receipt of an invoice.

The clerk informed the meeting that solicitors were dealing with the title documents. Cllr. Dyer added that the inside of the toilets were in a fair condition, but the outside of Trebarwith Strand toilets were in a grim condition.

Cllr. Hodge said that the sub-committee would be arranging a meeting with Cornwall Council in about two weeks, and that the article in the Cornish Guardian may raise issues with regard to Trebarwith Strand toilets.

Planning applications

PA16/01349- Conversion and extension of existing dwelling to form a terrace of 3no. dwellings (2no.two bed units and 1no.three bed unit) including reroofing and associated alterations to existing structure. Salutations, Atlantic Road, Tintagel, Mr Jolyon Sandercock
The clerk read out a letter of objection from Mr N Spurdens. Another letter of objection had been received but was not read out as it was anonymous.

Cllr. Goward proposed an objection on the grounds of over-development, seconded by Cllr Hodge. 3 in favour, 2 objections, 4 abstentions. Carried.

PA16/02704 – Non-material amendment for 2no. additional windows to south elevation, small increase in size of cantilever of first floor bedroom and minor adjustment to roof pitch in respect of application PA14/04946 (appeal decision APP/Do840/A/14/2226007). Land at former public conveniences, Molesworth Street, Tintagel. Mr G Dangar.
It was proposed by Cllr. Hart, seconded by Cllr Brooks and RESOLVED that no objection be made to this application. All in favour. Carried.

Agenda Items

Insurance quotations – the clerk produced four quotes for the insurance for the Parish Council. It was proposed by Cllr Goward, seconded by Cllr Dorman and RESOLVED to accept the one year quote from Hiscox Insurance Company. All in favour. Carried.

Storage for Christmas lights – Cllr. Wickett informed the meeting that the sheds in question were for general storage of items belonging to the Social Hall and not just the Christmas lights. The clerk produced three quotes for wooden security storage sheds as requested at the meeting of the 2nd March 2016.

It was proposed by Cllr Hart, seconded by Cllr Wickett and RESOLVED that this issue would be put on hold until after the Social Hall building survey had been completed. The clerk to check planning permission needed for a concrete shed, and quotes for same. All in favour. Carried.

Electricity quotes for Tintagel Visitor Centre and Bossiney Toilets – the clerk informed the meeting of four up to date quotes. It was proposed by Cllr Dorman, seconded by Cllr Hodge and RESOLVED to accept the quote from British Gas. All in Favour. Carried.

Notice boards – the clerk informed the meeting that she had requested five quotes for the repair of the notice boards. Three were requested two months ago, of which two of those businesses did not want to quote. Another two quotes were requested a month ago and the clerk has not received any reply to either. Therefor it was proposed by Cllr Brooks, seconded by Cllr Dorman and RESOLVED to accept the quote received. All in favour. Carried.

Trevena Square Car Parking – The clerk informed the meeting that as of the 1st May, Cornwall Council would no longer be providing parking enforcement on the residents car park at Trevena Square. It was proposed by Cllr Flower, seconded by Cllr Dorman and RESOLVED that A.S. Parking would provide the enforcement. All in favour. Carried.
The clerk was asked to look into renewing the space lines and further signage nearer the road.

St Materiana Churchyard grant – it was proposed by Cllr. Flower, seconded by Cllr. Dorman to provide the same grant as 2015. 6 in favour, 1 against, 2 abstentions. Carried.

Improving communication between Parish Council and Parishioners-Cllr. Hart – due to time constraints, Cllr Hart requested that this item be added to the agenda for the next meeting.

Correspondence

An email has been received from Mr. N Spurdens stating that after a number of years voluntarily locking up the public toilets at the Visitor Centre, he would be resigning as from the 7th April 2016.

Twinning with Paimpoint, Brittany – The clerk had received a request to twin with Paimpoint in Brittany. Cllr Hodge had ascertained that this was most likely a genuine request. However, the decision was taken not to go forward with this request.

Business Account & signatory changes-the clerk informed the council that she had received a letter from Lloyds Bank stating that Tintagel Parish Council would no longer receive free business banking. The clerk will enquire as to whether any other banks would provide this.

Signatory forms were given to Cllrs. Dale, Hart and Brooks for completion.

An email has been received by the clerk from Chris Devereux-Mack complaining about the increase in his council tax – Noted.

Trevena-Tintagel Women's Institute wrote to the Parish Council with their plans for the celebrations of Her Majesty's Birthday. – The clerk was asked to write to the Women's Institute to show support for the celebrations.

Planning protocol for Local Councils – the clerk asked the councilors if they had all received the protocol.

Accounts Payable

It was proposed by Cllr Goward, seconded by Cllr Dorman and RESOLVED that the cheque's be signed.

A. Pearce	Handyman	£ 371.25		£ 371.25
HMRC	Tax/n.i.	£ 66.40		£ 66.40
Seadog IT	Web/maintenance	£ 15.95		£ 15.95
Cornwall Council	Extended opening toilets	£ 364.92	£ 72.98	£ 437.90
Viking Direct	Stationary	£ 189.74	£ 27.15	£ 216.89
E M Brocklehurst	Salary & Expenses	£ 774.14		£ 774.14
West Country Books	Books	£ 886.83		£ 886.83
Universal Mail UK	International stamps	£ 270.00		£ 270.00
The Cornish Jute Bag Co	Bags	£ 247.95	£ 49.59	£ 297.54
The Cornish Flag Co	Giftware	£ 172.00		£ 172.00
Andy Rose Photography	Postcards	£ 52.50		£ 52.50
Cornish Tea Co	Giftware	£ 52.08		£ 52.08
Wholesale Stationers Ltd	Giftware	£ 98.42	£ 13.13	£ 111.55
Beeline Products Ltd	Giftware	£ 141.37	£ 28.27	£ 169.64
Studio 27	Giftware	£ 28.80		£ 28.80
Phoenix Print	Guide books	£ 5,435.00		£ 5,435.00
Furniss Ltd	Giftware	£ 76.34	£ 2.81	£ 79.15
Sita UK Ltd	Refuse	£ 8.20	£ 1.64	£ 9.84
British Gas	Bossiney Toilet electric	£ 15.50	£ 0.77	£ 16.27
		£ 9,267.39	£ 196.34	£ 9,463.73

Date and Time of Next Meeting – 3rd May 2016 at 7pm, preceded by the AGM at 6:30pm

Pursuant to section 1(2) of the Public Bodies (Admission to meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item:-

Clerk's working hours- the clerk reported that her working hours will increase with the additional work following the implementation of 'paperless planning'. As the amount of plans received a month varied considerably, it was decided that a three month tally would be kept to ascertain an average use of hours. Once this was worked out then any additional hours would be backdated to 1st April.

There being no further business, the meeting closed at 9:15pm.

Mary Dyer
Chairman

Draft

Draft