

# TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

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Lincoln House,  
Treven,  
Tintagel,  
Cornwall.  
PL340DT

2<sup>nd</sup> October 2014

**DRAFT Minutes of the Meeting of Tintagel Parish Council**  
**held on Wednesday 1<sup>ST</sup> October 2014 at 6.30 p.m. at Tintagel Social Hall**

Present: Cllrs. Dyer, Spurdens, Brooks, Flower, Dorman, Hodge, Soutter and Goward  
Apologies: Cllrs. Wickett, Hockerday & Lewis  
Twenty six members of the public were present  
No-one appeared to be filming or recording the meeting

The Chairman read out the following statement:

*This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.*

*Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.*

**Declarations of Interest**

None

**Invitation to members of the public to speak prior to meeting regarding the proposed auction by the Duchy of Cornwall of the Prince of Wales Engine House, Trewarmett, Tintagel**

Apologies had been sent by Mavis Lugg and Helen Rawe

The Clerk read out the letter received from Ms. Lugg and also the information received in two letters from Dan Rogerson – one a copy of his reply from the Duchy of Cornwall and secondly his letter to the National Trust.

The Clerk noted that she had been contacted by Colin Gregory of the Cornish Guardian who was interested in the names of people who speak tonight and asked any members of the public to say if they did not wish their names to be recorded.

Sally Holden of St. Teath spoke about the engine house and felt the only option was to make a request to the Duchy of Cornwall for more time to be given to local people to consider their future interests in the site.

Mr. Smith asked what the views of the Council were and what local benefit there could be.

Mr. Sargeant wondered how its listing affected liability for upkeep.

Cllr. Soutter felt no refund of donations would be made as they would be considered as a gift given in good faith.

Mr. Lugg spoke about his history with the group who had carried out the work in the 1970s. He felt the only option was to ask for more time.

Mr. Lewis asked what the Parish Council could do if they were given it. He had had a Land Management Team look at it.

The Clerk gave some brief advice she had received regarding the thought that must be given to consideration of the Parish Council's possible future interests, i.e. loan sanctions, land surveys, insurance, future maintenance.

Mr. Hart noted that as a Listed Building any future owner would be responsible for its upkeep. He felt the site should be maintained and kept for the parish and suggested a craft centre, small barns and possibly a café.

Cllr. Hodge wondered how other such sites were funded and it was discussed that those further in the west of the county are in a World Heritage site.

Mrs. Patterson noted the Duchy fund made up of money from estates of the deceased.

Mr. Flower had rung the office of the Prince of Wales and suggested the parish do the same.

Mrs. Ashton offered to volunteer her services in any clearance work in the future.

Mr. McKay suggested parishioners should attend auction so any prospective purchasers were made aware of local feeling.

No further comments were made.

*At this point ten people left the meeting.*

**Invitation to members of the public to speak prior to meeting regarding any other items on the Agenda other than the proposed auction of the Prince of Wales Engine House (10 minutes allowed for this item)**

Kirsty Hoskin spoke about the weekday closure from today of the public conveniences at Trebarwith.

The Clerk read out the response received from Edwina Hannaford to a letter from the Parish Council.

Mr. Hart asked about the filming carried out by Cllr. Wickett at the last meeting. The Chairman would speak to Cllr. Wickett and ask for his response.

Mr. McKay noted Cllr. Gowards comments about interest rates at the last meeting and said he had phoned banks that could provide the parish council with better accounts.

Mr. Hart spoke about the comments made by Mr. Hodge at the last meeting about the discussion he had had with a former councillor regarding his resignation and asked about the content of that discussion. Cllr. Hodge made no comment. Mr. Hart said he would be requesting a meeting with Cllr. Hodge.

Mr. Sandercock spoke about the hostile attitude by members of the public to members of the parish council. He felt the parish council do the best they can, filmed or not, and they are all here for the best interests of the parish.

Mr. Flower noted he had attended a meeting a couple of months ago, and was disgusted with the volatile attitude of some members of the public attending parish council meetings.

*Two members of the public left the meeting*

### **Minutes of the previous meeting 3<sup>rd</sup> September 2014 and Matters Arising**

Page 1467 – Cllr. Goward felt the Parish Council did not have the legal authority to suspend the Steering Group. Clerk to obtain further advice on this matter.

It was proposed by Cllr. Dorman, seconded by Cllr. Brooks and RESOLVED that the minutes be signed as a true record of the meeting. One abstention (due to absence from the meeting). Remainder in favour.

### **REPORTS**

CCC C/Cllr. Brown was absent from the meeting.

### **PLANNING APPLICATIONS**

#### **PA14/08448 Mr. & Mrs. S. Newell, 3 Atlantic Close, Treknow - Single storey rear/side extension**

It was proposed by Cllr. Dorman, seconded by Cllr. Goward and RESOLVED that no objection be raised to this application. All in favour.

***Also to consider any other applications received since the Agenda was published.***

No further applications received.

### **AGENDA ITEMS**

#### **Prince of Wales Engine House – To discuss any appropriate action re: proposed sale/auction by the Duchy of Cornwall**

The Clerk read out the email received from Cllr. Wickett and the email from Mr. Sproull offering his legal services.

Cllr. Soutter felt enquiries should be made to confirm a public right of way over the site.

Cllr. Flower agreed and felt the auctioneers should be made aware that such a claim would be made.

Cllr. Goward felt that to claim footpath right of way would require a public meeting.

It was proposed by Cllr. Spurdens, seconded by Cllr. Soutter and RESOLVED that the Clerk contact Mr. Sproull and ask him to take forward action to confirm a public right of way and to advise the auctioneers of this action. Also for the Clerk to contact the office of the Prince of Wales and the Duchy of Cornwall London office for a response to the previous letters along with a request to delay the auction in order for the parish council and members of the public to explore further options. All in favour.

#### **Tintagel Visitor Centre Public Conveniences – to discuss arrangements for future cleaning and any associated expenditure**

The Clerk informed of the current position with regards to the conveniences at the Visitor Centre since the volunteer cleaners had handed back their keys. At that time the services of Cornwall Council were engaged to clean the toilets on a temporary basis. It was proposed by Cllr. Flower, seconded by Cllr. Brooks and RESOLVED that the Clerk obtain information and pricing on

turnstiles/charging options for the conveniences. One vote against. 7 votes in favour. Carried. It was proposed by Cllr. Dorman, seconded by Cllr. Spurdens and RESOLVED that the services of Cornwall Council be kept until the 5<sup>th</sup> November to clean the conveniences at a charge of £16 per day. All in favour.

With regard to the conveniences at Trebarwith Strand and Trevena Square, the Clerk read out the response received from Cllr. E. Hannaford to the letter already sent by the Clerk in response to Mrs. Hannaford's letter advising of a shorter season for the conveniences at Trebarwith and Trevena Square. The Chairman had spoken with Cllr. Brown that day and had received estimates for the conveniences at Trebarwith Strand and Trevena Square to be kept open through October of £609 and £409 respectively. It was proposed by Cllr. Dorman, seconded by Cllr. Spurdens and RESOLVED that this option be taken until the end of October half-term period. All in favour.

Cllr. Flower requested that the Clerk contact Cornwall Council to see if volunteer cleaners could be used at either site.

### **Tintagel Visitor Centre**

- **Advertising 2015 – to update on progress to date** – Cllr. Hodge and the Clerk had been working on advertising and would update again shortly.
- **To consider Winter Opening Arrangements** – it was proposed by Cllr. Dorman, seconded by Cllr. Spurdens and RESOLVED that the winter opening hours be daily from 10.30 a.m. – 12.30 p.m. One vote against. Remainder in favour. Carried.

### **Tintagel Visitor Centre, Tintagel Social Hall and Bossiney Public Conveniences – Quotation(s) to carry out property valuations for insurance purposes**

The Clerk had received two further quotations of £900 and £475.50. It was proposed by Cllr. Brooks, seconded by Cllr. Spurdens and RESOLVED that the quotation of £475.50 + VAT from RTP Surveyors, Bodmin be accepted. All in favour.

### **To discuss the administration of Parish Council email during Clerk's absence**

After discussion, it was proposed by Cllr. Brooks, seconded by Cllr. Soutter and RESOLVED that Cllr. Spurdens would check the parish email accounts for any urgent business and liaise with the Chairman for any necessary action during the Clerk's absence. All in favour.

### **Guidelines for broadcasting or using social media at Council Meetings – to accept the Model Policy produced by Cornwall Association of Local Councils as the Model Policy for Tintagel Parish Council (copy circulated to members with Agenda)**

The Clerk advised that further advice was expected from Cornwall Council and after discussion, it was proposed by Cllr. Brooks, seconded by Cllr. Dorman and RESOLVED that the Model Policy be accepted. One abstention. 7 votes in favour. Carried.

### **Openness of Local Government Bodies Regulations 2014 – Amendment to Model Standing Orders – to accept the recommended changes to the Standing Orders (copy circulated to members with Agenda)**

After discussion it was proposed by Cllr. Flower, seconded by Cllr. Goward and RESOLVED that the Standing Orders be amended. One abstention. 7 votes in favour. Carried.

## **CORRESPONDENCE**

### **Letter from Mr. Savage re: possible Trebarwith Strand Environmental Improvement**

The Clerk read out the letter from Mr. Savage. It was agreed that the Parish Council do not have the finance for this venture and the Clerk would write to Mr. Savage to advise that he should seeking funding from other sources.

### **Email from Mrs. Rowe – parking in Atlantic Close, Treknow**

Clerk to write to Mrs. Rowe advising that the Parish Council were sympathetic to the problems experienced, but that Cornwall Council are responsible for highways issues. A copy would be sent to Cllr. Brown and the Highways department, and also the local police.

### **Email from Mrs. Heggie – parking in Trebarwith Strand**

Clerk to write to Mrs. Heggie advising that the Parish Council were sympathetic to the problems experienced, but that Cornwall Council are responsible for highways issues. A copy would be sent to Cllr. Brown and the Highways department.

Cllr. Soutter felt that a request should be made to Cornwall Council to bring the free charging period for the car park in line with the parking restrictions further down in Trebarwith. Clerk to email Cornwall Council.

### **Cornwall Council:**

- **Planning Conferences – details of events – noted.**
- **Cornwall Local Plan – Strategic Policies – Proposed Submission Draft (copied to all 5.9.14) - noted.**
- **Confirmation of public toilet service provision arrangements from 1<sup>st</sup> October 2014 and reply from Mrs. Hannaford to letter already sent – discussed earlier in the meeting.**
- **Cornwall Council budget engagement (copy forwarded to members 17.9.14) - noted.**

**Campaign to Protect Rural England – Housing in Cornwall (copy circulated to members with Agenda) - noted.**

### **English Heritage – War Memorial within the grounds of the church of St. Materiana, Tintagel - Notification of Designation Decision**

Clerk to contact Came and Co to see if any amendments needed to be made to the insurance policy.

## **FOR INFORMATION**

**Temporary Road Closure – Trewarmett Hill – 20<sup>th</sup> – 22<sup>nd</sup> October 2014  
And B3263 between Tintagel Road and Trevalga Hill, Trevalga – 13<sup>th</sup> – 15<sup>th</sup> October 2014**  
Noted.

## **ACCOUNTS PAYABLE**

It was proposed by Cllr. Flower, seconded by Cllr. Dorman and RESOLVED that the cheques be signed. All in favour.

## **DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 5<sup>th</sup> November 2014 at Tintagel Social Hall.

## **TO CONSIDER THE FOLLOWING RESOLUTION:-**

The following resolution was proposed by Cllr. Goward, seconded by Cllr. Dorman and RESOLVED. All in favour:-

*Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item:-*

Minutes 0104

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## **STAFFING MATTERS**

### **Vacancy for Parish Clerk/RFO**

- To consider procedure for dealing with applications after closing date
  - To agree a schedule of dates for meetings to consider shortlist and to hold interviews
- it was proposed by Cllr. Flower, seconded by Cllr. Goward and RESOLVED that after the closing date the Clerk would copy applications to all members and that a meeting would be held on Wednesday 29<sup>th</sup> October at 6.00 p.m. to discuss a short list. Due to the confidential nature of the matter to be discussed, the press and public would be excluded from that meeting. A date for a meeting for interviews would be considered at the meeting on the 29.10.14

There being no further business, the Chairman closed the meeting at 9.00 p.m.

Chairman

Minutes 0104

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