

# TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

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5<sup>th</sup> May, 2016

**DRAFT Minutes of the Annual General Meeting of Tintagel Parish Council**  
**Wednesday 4<sup>th</sup> May, 2016 at Tintagel Social Hall**

**Present:** Cllrs. Dyer, Goward, Flower, Soutter, Hart, Brooks and Hodge from 6:30pm and Cllr. Dale from 7pm.

**Apologies:** Cllr Wickett

**Six members of the public were present.**

**The clerk read out the following statement,**

*This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.*

*Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.*

**Declarations of Interest - None**

**Invitation to members of the public to speak prior to meeting regarding items on the Agenda**

(10 minutes allowed for this item)

Mr Harry Sandercock thanked the clerk and council for clarifying the minutes of the 6<sup>th</sup> April 2016. He also asked if the clerk would give a synopsis on the website of Cllr Hart's agenda item of improving communication between The Parish Council and Parishioners. (This will be within the minutes of the meeting). Mr Sandercock enquired if Cllr. Goward wished to say anything with regard to a request which was made by Mr Sandercock after the meeting on the 6<sup>th</sup> April 2016 had concluded. Cllr Goward did not have anything to report.

## AGENDA

The clerk reported that she had omitted to add the election of Chair and vice-chair to the agenda. The clerk had taken the advice of CALC (Cornwall Association of Local Councils) who stated that Standing Orders could be set aside in order to allow for the vote to take place. The clerk apologised for the omission.

It was proposed by Cllr. Goward, seconded by Cllr. Brooks and RESOLVED that Standing Orders could be set down in order to allow the vote to take place. All in favour. Carried.

### **Election of Chairman and Vice-Chairman:**

It was proposed by Cllr. Hodge, seconded by Cllr. Flower and RESOLVED that Cllr. Dyer stand as chairman again for the forthcoming year. Cllr. Dyer accepted. All in favour. Carried.

It was proposed by Cllr. Flower, seconded by Cllr. Dale and RESOLVED that Cllr. Hodge is Vice-Chairman for the forthcoming year. Cllr. Hodge accepted. Six in favour, two abstentions. Carried.

### **To Approve the Minutes of the previous meeting on the 6<sup>th</sup> April, 2016 and matters arising:**

It was proposed by Cllr. Flower, seconded by Cllr. Goward and RESOLVED that the minutes be signed as a true record of the meeting. All in favour. Carried.

## Reports

### **Sub-Committee for Public conveniences at Trebarwith and Trevena Square:**

Cllr. Hodge spoke on behalf of the sub-committee and said there was nothing at present to report. He is now in possession of the title deeds which the sub-committee need to discuss before meeting with Cornwall Council at some point in the future. Cllr Hodge said there was no rush for this as there is six months in which this can be sorted out.

Cllr. Hart (not part of the sub-committee) reported that he has spoken to the proprietors of the Crazy Mermaid at Trebarwith Strand, and they have offered to lock the public toilets at Trebarwith in the evenings. Cllr Hart also reported that the RNLI staff at Trebarwith Strand should have a toilet facility as part of their work entitlement, and therefore if the public toilets were to close, the RNLI staff would not be able to work. Cllr. Hart thought this would be a bargaining point. This was noted by the sub-committee.

## Planning applications

**PA16/02613** – The removal of condition 3 (occupation of dwelling) of planning application No. E1/2006/00246 dated 29<sup>th</sup> March 2006 as the dwelling is no longer required for managerial accommodation now that the upgrading of the Holiday Park has been completed. The managerial unit (lodge style caravan) located on the park is sufficient for managerial accommodation. Removal of the occupancy restriction will free up housing stock for residential use.

Haulfryn – Ocean Cove Caravan Park Bossiney. Haulfryn Group Ltd.

It was proposed by Cllr. Hart, seconded by Cllr. Goward to accept the application. Two in favour, four against, two abstentions. Not carried.

Cllr. Hodge proposed an amendment, seconded by Cllr. Flower that the application be objected to on the grounds that the building was built for managerial use only and should remain so. Six in favour, two against. Carried.

**PA16/02853** – Removal of condition 2 (holiday occupancy) in respect of E1/2004/01537 dated 18/08/04. Bossiney Bay, Bossiney Road, Bossiney. Haulfryn Group Ltd.,  
It was proposed by Cllr. Goward, seconded by Cllr. Hart and RESOLVED that there be no objection to this application. All in favour. Carried.

**PA16/02883** – Amended scheme to PA15/08799. Namely minor changes to the external appearance of the approved tea room, together with internal re-arrangements.  
The Hermitage and Waterfall, Trethevy, Tintagel. Mr G Mills.  
It was proposed by Cllr. Hodge, seconded by Cllr. Soutter and RESOLVED that no objection be raised to this application. All in favour. Carried.

**PA16/03040** – Proposed internal and external alterations to ex.cottage.  
Pengwyn, Access to St Brechan, Trethevy, Tintagel. Mr R. Hudson.  
It was proposed by Cllr. Flower, seconded by Cllr. Goward and RESOLVED to leave this application 'on the table'. Five in favour, three abstentions. Carried.

**PA16/03072** – Erection of leisure building with student accommodation.  
Menadue, Trenale, Tintagel. Mr. Grham Massey, Menadue Management Trust.  
The Chairman Cllr. Dyer opened the meeting to allow Mr Kevin Bartlett of the Menadue Management Trust to explain the plans to the meeting. After the Mr Bartlett had spoken and answered Queries from the Councillors. It was proposed by Cllr. Flower, seconded by Cllr. Hodge and RESOLVED to bring the meeting back into committee. All in favour. Carried.  
It was proposed by Cllr. Hart, seconded by Cllr. Flower and resolved to refuse this application in the existing format due to traffic issues, plus possible light and noise pollution. Six in favour, two abstentions. Carried.

### Agenda Items

#### **Improving communication between Parish Council and Parishioners-Cllr. Hart**

Cllr. Hart indicated that communication between the public and the Parish Council could be improved. A discussion ensued as some of the other councillors felt this wasn't the case and that the majority of the councillors were a 'visible' presence in the community.

Cllr. Hart's suggested that a Saturday morning surgery every other week for a couple of hours would give the parishioners the chance to air their views, or bring suggestions forward to the council. He felt this would bring more communication and transparency to the people the Council represent. Cllr. Hart said he would be happy to provide this service on behalf of the council. Some members of the council felt this idea was not needed and therefore unnecessary. Cllr. Soutter suggested having a marquee at the church fete to give parishioners the chance to meet and chat with members of the parish council. The Parish Council website was also discussed, with ideas to make the public more aware this is available. The clerk informed the meeting that viewing numbers were rising and the Facebook page was also gaining more 'likes'.

The clerk informed the meeting that she had received a request for the accounts and precept budget to be available on the website. The clerk had asked the advice of CALC as to the legal requirements of this. The clerk was informed by CALC that whilst it is not a legal requirement, they recommend that we publish in accordance with the Transparency Code for Smaller Authorities as it increases transparency, and enables the electorate to access items quickly and easily should they so wish.

It was proposed by Cllr. Goward, seconded by Cllr. Hart and RESOLVED that financial items would be published on the website from 2016. All in favour. Carried.

### **Trevena Square Car Parking Enforcement**

It was proposed by Cllr. Flower, seconded by Cllr. Hodge and RESOLVED that the resident's car park would remain for residents only and enforcement would be provided by A.S. Parking. Six in favour, two against. Carried.

### **Cllr. Soutter left the meeting at 8:30pm**

### **Social hall Survey**

The clerk had previously provided the councillors with a copy of the maintenance survey which the councillors had requested be undertaken with a view to then obtaining quotes for the remedial work to be undertaken.

### **Cllr. Hart left the meeting at 8:40pm.**

It was proposed by Cllr. Brooks, seconded by Cllr. Flower and RESOLVED that the clerk obtain quotes from three builders for the remedial work recommended in the survey plus insulation and any other recommendations which may be needed. All in favour. Carried.

### **Planted street baskets 2016**

The clerk provided the meeting with a quote for the provision of the filling of the flower baskets for the lamp posts and bedding plants for Trevena Square. A discussion ensued as to the whether to have the flower baskets this year. The chairman opened the meeting to allow Julie Keenan to speak, who went on to suggest that the Garden club may wish to help with the flowers for Tintagel, this was discussed by the council and the meeting then went back into committee.

It was proposed by Cllr. Hodge, seconded by Cllr. Dale to go ahead with the flowers this year but to ask businesses to contribute for next year's display.

Cllr. Brooks proposed an amendment, seconded by Cllr. Goward, not to have any hanging baskets this year.

Cllr. Flower proposed accepting the substantive motion, this was seconded by Cllr. Goward. Four in favour, two against. Carried.

### **Correspondence**

#### **Carnival Committee – Late opening for public toilets**

The clerk had received an email from the carnival committee asking if the public toilets at Trevena Square, Bossiney and The Visitor Centre could be open until 9pm on carnival day 5<sup>th</sup> August 2016.

It was proposed by Cllr. Goward, seconded by Cllr. Dyer and RESOLVED that this would be agreed. All in favour. Carried.

#### **Trevena Square footbridge – Mr. N Spurdens**

The clerk had received an email from Mr Spurdens who was concerned by the dangerous state of the footbridge. The clerk has informed Cornwall Council of the maintenance needed and this was noted by the meeting. The clerk will contact the council again and inform them that they will be held responsible for any incidents which may occur if the repair work is not carried out.

#### **NS&I interest rates**

A letter has been received from NS&I stating the new interest rates – noted.

## Accounts Payable

It was proposed by Cllr. Flower, seconded by Cllr. Goward and RESOLVED that the cheques by signed.

Came & Co	Parish Insurance	£ 1,490.88		£ 1,490.88	
Tintagel Parish Church	Grass cutting grant	£ 2,050.00		£ 2,050.00	
A Pearce	Handyman	£ 701.25		£ 701.25	
CALC	Subscription	£ 444.94	£ 53.00	£ 497.94	
Seadog IT	Website + email anl.upgrade	£ 30.95		£ 30.95	
Brocklehurst Electrical	Materials for noticeboards	£ 200.00		£ 200.00	
Camelford Town Band	Playing for Xmas lights	£ 150.00		£ 150.00	
British Gas	Bossiney toilet electric	£ 17.64	£ 0.88	£ 18.52	
HMRC	Tax/n.i.	£ 46.40		£ 46.40	
Wholesale Stationers Ltd	giftware	£ 40.08	£ 8.02	£ 48.10	TVC
Suez Ltd	refuse	£ 8.20	£ 1.64	£ 9.84	TVC
Chubb Ltd	Fire & security annual fee	£ 397.66	£ 79.53	£ 477.19	TVC
Rainbow Bag Co	giftware	£ 24.00	£ 4.80	£ 28.80	TVC
The Original Tea Towel Co	Giftware	£ 104.66	£ 20.93	£ 125.59	TVC
Yellow Publications Ltd	Maps	£ 119.73		£ 119.73	TVC
St Nectans Pottery	Giftware	£ 58.59		£ 58.59	TVC
West Country Books Ltd	Maps/books	£ 239.76		£ 239.76	TVC
Boscastle NTVC	Books	£ 19.50		£ 19.50	TVC
E.M. Brocklehurst	Salary & expenses	£ 793.43		£ 793.43	
		<u>£</u> <b>6,937.67</b>	<u>£</u> <b>168.80</b>	<u>£</u> <b>7,106.47</b>	

## Date and Time of Next Meeting

1<sup>st</sup> June, 2016 at 7pm

There being no further business, the meeting closed at 9:15pm

M. Dyer  
Chairman

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