

TINTAGEL PARISH COUNCIL



'Tintagel's Great Seal'

Clerk. Mrs S.J. Moth
Phone: 01840 770022
E-mail : clerk@tintagelparishcouncil.gov.uk
Website: www.tintagelparishcouncil.gov.uk

Lincoln House,
Treven,
Tintagel,
Cornwall.
PL340DT

4th December 2014

DRAFT Minutes of the Meeting of Tintagel Parish Council
held on Wednesday 3rd December 2014 at 7.00 p.m. at Tintagel Social Hall

Present: Cllrs. Dyer, Wickett, Hodge, Hockerday, Spurdens, Flower, Dorman and Goward

Apologies: Cllrs. Lewis & Soutter

Four members of the public were present

The Chairman read out the following statement:

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

The Chairman also welcomed Mr. Prescott to the meeting, the newly appointed Clerk who would take over from Mrs. Moth.

Declarations of Interest

Cllr. Wickett declared an interest in the correspondence item from Tintagel Methodist Cemetery requesting a grant.

Cllr. Goward declared an interest in the correspondence item from Tintagel Methodist Cemetery requesting a grant.

Invitation to members of the public to speak prior to meeting regarding items on the Agenda (10 minutes allowed for this item)

Mr. Sandercock spoke about on-street parking and traffic enforcement and the importance of local people using local shops and businesses.

Mr. David Flower spoke to thank the Clerk for her years of service to the Parish Council and to wish the new Clerk, Mr. Prescott every good wish for the future and that he hoped he would receive 100% backing from the Parish Council.

To Approve the Minutes of the previous meetings 5th & 26th November 2014 and Matters Arising

Cllr. Goward requested that prior to the acceptance of the Minutes he speak to read out two points of order. He duly read them out regarding Minutes of Meetings held in September and November. The Clerk read the advice received from CALC. It was proposed by Cllr. Flower, seconded by Cllr. Hodge and RESOLVED that the Chairman move on to consider the Minutes of the last meetings. 7 votes in favour, 1 against. Carried.

Minutes of 5.11.14 –

Clerk read out an email from Mrs. Littlejohns regarding her objections to a planning application presented to the last meeting of the Council. Noted.

Clerk read out an email from Duchy of Cornwall re Prince of Wales Engine House – it was hoped that more information would be sent to the Parish Council prior to Christmas.

Clerk advised that she had met with Drew Memorials at the War Memorial and awaited his advice.

Cllr. Spurdens enquired about Christmas opening of TVC PCs. Clerk to contact Pat Would to find out details of Cornwall Council's cleaning schedule. Cllr. Spurdens would lock the PCs later on 6.12.14 following Christmas Lights procession.

It was proposed by Cllr. Flower, seconded by Cllr. Dorman and RESOLVED that the Minutes be signed as a true record of the Meeting. All in favour.

Minutes of 26.11.14 – The Clerk had received a telephone call from Came and Co. after sending a copy of the Asset Register to them and they would be emailing the Council in due course.

It was proposed by Cllr. Dorman, seconded by Cllr. Spurdens and RESOLVED that the Minutes be signed as a true record of the meeting. All in favour.

REPORTS

CCC C/Cllr. Brown reported on recent correspondence he had received from Cornwall Council regarding Devolution and Decentralisation. He read out some quotes from government officers.

He also reported that he had received no further letters or emails regarding the Prince of Wales Engine House until he received one call earlier that day.

Cllr. Flower commented that Cornwall Council should pass car parks to Parish Councils to provide income to fund vital services i.e. public conveniences.

Cllr. Hodge commented that Cllr. Brown had mentioned Cornwall Council as being the 2nd largest council in the country yet it had the 2nd lowest income per capita. He also mentioned that on a recent visit to Bowthick Tip the staff there had advised him that despite recent fears of the site closing, they had now been informed that their jobs were safe.

Cllr. Wickett spoke about road markings and asked about proposed repair work through the parish.

Christmas Lighting Committee – Cllr. Wickett advised of the Santa run on 4th December and the switch on event on the 6th December. Cllr. Spurdens asked for an item on the next Agenda about the use of the Social Hall for preparing the lights to be put up.

PLANNING APPLICATIONS

Also to consider any other applications received since the Agenda was published.

PA14/11240 **Mr. & Mrs. T. Hillier, Old Borough Cottage, Bossiney Road, Bossiney, Tintagel**
Listed Building Consent to create new kitchen, bathrooms, bedroom, new heating system, new guttering and internal alterations

It was proposed by Cllr. Flower, seconded by Cllr. Dorman and RESOLVED that no comment be made on this application. All in favour.

AGENDA ITEMS

Neighbourhood Development Plan - Notification from Cllr. Goward that he intends to propose the following motion "That the parish council holds an open public meeting to enable parishioners to discuss and determine the current and future direction of the Neighbourhood Development Plan."

Cllr. Goward proposed the motion as above. There was no seconder.

Email re: advice given by Clerk at November meeting concerning Neighbourhood Development Plan

The clerk had passed copies to all members who were aware of the allegations made against the Clerk. No apology was forthcoming.

To consider the purchase of recording equipment for Parish Council meetings

Cllr. Hodge felt that consideration should be given to purchasing some recording equipment. The Clerk read out some information received from Seadog IT. Mr. Prescott advised that he had a recording device which he could bring to the next meeting if the Council should wish to use it. The Clerk also advised on further advice received from CALC that day and she would be forwarding copies to members in due course for consideration at the next meeting.

Bossiney Road/Fore Street – On-street parking in winter months

After much discussion regarding this matter, it was agreed that no further action would be taken.

Parish Council Bank Accounts – to confirm change of address for account correspondence and to discuss and consider alternative accounts offered by Lloyds Bank

It was proposed by Cllr. Spurdens, seconded by Cllr. Dorman and RESOLVED that the Clerk advise Lloyds Bank of the new Clerk's address and contact information. All in favour.

The Clerk relayed information on other accounts available from Lloyds Bank. It was proposed by Cllr. Goward, seconded by Cllr. Hockerday and RESOLVED that the whole of the sum being held in the deposit account be transferred to a 12 month higher interest account. All in favour. Clerk to organize.

Tintagel Visitor Centre – feedback from volunteer's meeting 21.11.14

Cllrs. Wickett and Hodge updated on the very successful volunteers meeting held.

CORRESPONDENCE

Tintagel Methodist Cemetery Committee – To consider request for grant towards cemetery upkeep

It was proposed by Cllr. Hodge, seconded by Cllr. Flower and RESOLVED that a grant of £450 be made towards the upkeep of the Methodist Cemetery. 6 votes in favour, 2 abstentions. Carried.

Camelford Leisure Centre – To consider request for continuing grant support

Cllr. Hodge advised that he had attended the recent AGM and reported on the great work being done to keep the Leisure Centre going. It was proposed by Cllr. Hodge and seconded by Cllr. Hockerday that a donation of £2000 be made for this financial year. Cllr. Goward proposed an amendment that £1500 as per the budget be made, seconded by Cllr. Flower. 3 votes in favour, 5 against.

A substantive motion on the original proposal gave 5 votes in favour and 3 against. Carried that a donation of £2000 be made.

Cornwall Council

- **Proceedings under the Highways Act 1980 ; Preliminary Consultations Proposed Diversion of Part of Public Footpath 554/49 at Rocky Valley in the parish of Tintagel**

It was proposed by Cllr. Flower, seconded by Cllr. Goward and RESOLVED that no objection be made. All in favour. Clerk to provide copies of plan to all.

- **Homelessness Strategy Review – Consultation period (circulated to members 5.11.14) - noted**
- **Camelford Community Network Panel AGM 27.10.14 Meeting Notes & Date of next meeting 9.12.14 - (circulated to members 5.11.14) - noted**
- **Agenda and information for above (circulated to members 18.11.14 & 19.11.14) - noted**
- **Grass cutting – highways verges and lay-by adjacent to Jillpool – Clerk to write to Oliver Jones to advise that as far as the Parish Council were concerned it had been agreed to cut this area along with the other areas in the parish.**
- **Cornwall Council budget proposals feedback (circulated to members 11.11.14) - noted**
- **Newquay Cornwall Airport Masterplan Consultation (circulated to members 11.11.14) - noted**
- **Consultation on Community and Ancillary Sellers' Notices (CANS) (circulated to members 17.11.14) - noted**
- **Parking in Trebarwith Strand – reply re: seasonal parking and parking charges – the Clerk read out the response from Cornwall Council to the effect that no action could be taken because of the costs involved in amending the Road Traffic Order,**

RTP Surveyors – Valuation Reports for Insurance Purposes – Tintagel Social Hall, Tintagel Visitor Centre and Bossiney Public Conveniences (figures reported to last meeting, full Report now received)

Cllr. Hodge took all three property reports to have a look at.

Trevena Square - Quotation for electrical works to seat lights

It was proposed by Cllr. Spurdens, seconded by Cllr. Dorman and RESOLVED that the quote from Mr. Lowe be accepted but that the sensor should be attached to one of the banner poles. All in favour. Clerk to advise Mr. Lowe.

FOR INFORMATION

Tintagel Castle – Review of Conservation Management Plan – Document for information

Cllr. Hodge took the report to have a look at and would pass it to Cllr. Spurdens after.

Email from local contractor expressing interest in electrical and other work

Noted, to be kept on file.

ACCOUNTS PAYABLE

It was proposed by Cllr. Spurdens, seconded by Cllr. Hodge and RESOLVED that the contract with Sita for the Visitor Centre be terminated. 7 votes in favour, 1 abstention. Carried.

It was proposed by Cllr. Dorman, seconded by Cllr. Wickett and RESOLVED that the cheques be signed. All in favour.

DATE AND TIME OF NEXT MEETING

The next meeting would be held on Wednesday 7th January 2015 at Tintagel Social Hall at 7.00 p.m.

Cllr. Wickett spoke to give the outgoing Clerk, Sue Moth, his very best wishes.

There being no further business, the Chairman closed the meeting.

Chairman

Minutes 03D4

Page No. 1492